

BUSINESS AFFAIRS AND HUMAN RESOURCES
OCTOBER 2-3, 2003

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**INSTITUTION/AGENCY AGENDA
BOISE STATE UNIVERSITY**

**REQUEST FOR AUTHORITY TO PLAN AND DESIGN THE MULTI-PURPOSE
CLASSROOM BUILDING PHASE II, AS AN ACADEMIC CLASSROOM / FACULTY
OFFICE BUILDING**

SUBJECT

Boise State University requests authority to proceed with planning and design of the second phase of the Multi-Purpose Classroom Building on the Boise campus. This facility is an academic classroom and faculty office building on the Boise State University main campus.

BACKGROUND

Boise State University has been experiencing student growth that is unprecedented in Idaho. Our current classroom availability is inadequate to meet current demand, let alone future demand. This 65,000 square foot facility will provide approximately 30 new classrooms and office space for faculty and graduate students. The facility will also house the business operations for an academic department and will include a faculty commons area. The building will be located on existing university property. The location will adjoin the existing Phase I of the Multi-Purpose Classroom Building.

DISCUSSION

The anticipated construction cost of this academic facility is \$11,100,000. A breakdown of that is as follows:

Multi-Purpose Classroom Building, Phase II (\$11,100,000)

Design - \$718,650
Construction - \$8,983,000
Contingency - \$449,150
Other Costs - \$949,200

A more detailed cost breakdown is included as Attachment I. Financing will utilize existing and projected institutional resources, and a financing plan will be presented to the State Board of Education at the December 2003 meeting.

IMPACT

This facility will increase the number of general purpose classrooms by approximately 30; provide office space for 20 permanent faculty members, 20 adjunct faculty members, and 30 graduate students; and will provide a faculty commons area where faculty members may communicate on an informal basis and attend formal professional development activities.

STAFF COMMENTS

Approval to construct will be addressed after presentation of a financing plan.

BUSINESS AFFAIRS AND HUMAN RESOURCES
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INSTITUTION/AGENCY AGENDA
BOISE STATE UNIVERSITY (cont.)

BOARD ACTION

A motion to approve the request by Boise State University to proceed with the planning and design of the second phase of the Multi-Purpose Classroom Building. Approval to construct will be addressed after presentation of a financing plan.

Moved by_____ Seconded by_____ Carried Yes_____ No_____

BUSINESS AFFAIRS AND HUMAN RESOURCES
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INSTITUTION/AGENCY AGENDA
BOISE STATE UNIVERSITY (cont.)

ATTACHMENT I

Multi-Purpose Classroom Building, Phase II
Cost Estimate

Program Element	Qty.	NSF	Total NSF	Unit Cost	Cost
Tiered Classroom (49 student stations)	2	1205	2410	\$ 140	\$ 337,400
Tiered U-Shaped Classroom (44 student stations)	2	1290	2580	\$ 140	\$ 361,200
Large Classroom (42-50 student stations)	4	1390	5560	\$ 125	\$ 695,000
Small Classroom (24-50 student stations)	20	770	15400	\$ 125	\$ 1,925,000
Seminar Room	2	180	360	\$ 125	\$ 45,000
Computer Classroom	2	770	1540	\$ 140	\$ 215,600
Department Chair Office	1	200	200	\$ 110	\$ 22,000
Clerical/Reception	1	300	300	\$ 110	\$ 33,000
Copier, Fax, Files	1	250	250	\$ 110	\$ 27,500
Conference Room	2	180	360	\$ 110	\$ 39,600
Faculty Office	20	120	2400	\$ 110	\$ 264,000
Adjunct Faculty Office (2 per office)	10	120	1200	\$ 110	\$ 132,000
Graduate Student Office (3 per office)	6	150	900	\$ 110	\$ 99,000
Faculty Commons	1	2000	2000	\$ 110	\$ 220,000
Coffee Bar	1	200	200	\$ 110	\$ 22,000
Lobby/Lounge	1	1000	1000	\$ 110	\$ 110,000
Food Vending	4	200	800	\$ 100	\$ 80,000
Storage	4	250	1000	\$ 95	\$ 95,000
A/V Equipment	1			\$ 750,000	\$ 750,000
Elevator	1			\$ 60,000	\$ 60,000
TOTAL NET SF			38460		\$ 5,533,300
Non-Assignable Space (65% efficiency)			20709	\$ 110	\$ 2,278,015
TOTAL GROSS SF			59169		\$ 7,811,315
Site demolition					\$ 18,500
Sod & irrigation					\$ 16,000
Landscape materials					\$ 60,000
Relocation of KBSU dish farm & structure					\$ 600,000
Hybrid path for fire engine access					\$ 75,000
TOTAL SITE DEVELOPMENT COSTS					\$ 769,500
CONSTRUCTION COST					\$ 8,580,815
Inflation to mid-point of construction period					\$ 386,137
ADJUSTED CONSTRUCTION COST					\$ 8,966,952

**BUSINESS AFFAIRS AND HUMAN RESOURCES
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**INSTITUTION/AGENCY AGENDA
BOISE STATE UNIVERSITY (cont.)**

ATTACHMENT I (cont.)

DPW PROJECT BUDGET

Construction	\$ 8,966,952
Architect/Engineer Fees (8%)	\$ 717,356
Testing during Construction	\$ 25,000
Design Contingency (10%)	\$ 896,695
Plan Check	\$ 17,934
TOTAL PROJECT COST	\$ 11,072,285

**INSTITUTION/AGENCY AGENDA
BOISE STATE UNIVERSITY (cont.)**

REQUEST AUTHORITY FOR PLANNING AND DESIGN OF A NEW STUDENT SERVICES CENTER

SUBJECT

Boise State University requests authority to proceed with planning and design of a new student services center.

BACKGROUND

Boise State has been experiencing unprecedented student growth. Our physical facilities for New Student Information, Admissions, Registrar, Financial Aid and Scholarships, Student Account Maintenance, Student Loan Collections, New Student Orientation, Enrollment Services, Disabled Student Services, Testing, Academic Support Services, Career Center and the Service-Learning Program, and other similar services do not meet our current demand, let alone our projected future demand. In an attempt to provide adequate space for these services, we have located these offices in various buildings throughout the campus. This new facility will consolidate all of these student support functions in one location. As such, new space for the creation of a “one stop shop” for student services is the basis of this request.

DISCUSSION

The creation of a “one stop shop” for student services with space to meet the increased demand is necessary for Boise State to meet our current access/capacity issues. The facility is projected to cost approximately \$5,000,000. A breakdown of that is as follows:

Student Services Center (\$5,000,000)

Design - \$322,500

Construction - \$4,029,700

Contingency - \$201,500

Other Costs - \$446,300

A more detailed cost breakdown is included as Attachment II. Financing will utilize existing and projected institutional resources, and a financing plan will be presented to the State Board of Education at the December 2003 meeting.

IMPACT

This facility will positively impact our ability to meet the needs of our students and eliminate some of the existing barriers to student access to education. The “one stop shop” concept allows a convenient method for the University to provide student services with the space necessary to perform this function properly.

BUSINESS AFFAIRS AND HUMAN RESOURCES
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INSTITUTION/AGENCY AGENDA
BOISE STATE UNIVERSITY (cont.)

STAFF COMMENTS

Approval to construct will be addressed after presentation of a financing plan.

BOARD ACTION

A motion to approve the request by Boise State University to proceed with the planning and design of the construction of a student services center. Approval to construct will be addressed after presentation of a financing plan.

Moved by_____ Seconded by_____ Carried Yes_____ No_____

**BUSINESS AFFAIRS AND HUMAN RESOURCES
OCTOBER 2-3, 2003**

**INSTITUTION/AGENCY AGENDA
BOISE STATE UNIVERSITY (cont.)**

ATTACHMENT II

**Student Services Building
Cost Estimate**

Program Element	Qty.	NSF	Total NSF	Unit Cost	Cost
Dean Office	1	200	200	\$ 110	\$ 22,000
Director Office	11	140	1540	\$ 110	\$ 169,400
Office (5 in/surrounding one-stop shop area)	49	120	5880	\$ 110	\$ 646,800
Work Station (10 in one-stop shop area)	99	80	7920	\$ 110	\$ 871,200
Interview Room	3	60	180	\$ 110	\$ 19,800
Work/Resource Area	2	500	1000	\$ 110	\$ 110,000
Storage/Filing Cabinets	3	400	1200	\$ 110	\$ 132,000
One-Stop Shop Open Area	1	2,500	2500	\$ 110	\$ 275,000
Tiered Classroom (49 student stations)	1	1204	1204	\$ 140	\$ 168,560
Conference Room	2	250	500	\$ 110	\$ 55,000
Elevator	1			\$ 55,000	\$ 55,000
TOTAL NET SF			22124		\$ 2,524,760
Non-assignable space (65% efficiency)			11913	\$ 110	\$ 1,310,422
TOTAL GROSS SF			34037		\$ 3,835,182
Site demolition					\$ 19,150
Sod & irrigation					\$ 8,000
Landscape materials					\$ 50,000
TOTAL SITE DEVELOPMENT COSTS					\$ 77,150
CONSTRUCTION COST					\$ 3,912,332
Inflation to mid-point of construction period					\$ 117,370
TOTAL CONSTRUCTION COST					\$ 4,029,701

DPW PROJECT BUDGET

Construction	\$ 4,029,701
Architect/Engineer Fees (8%)	\$ 322,376
Testing during Construction	\$ 25,000
Contingency & Change Orders (5%)	\$ 201,485
Design Contingency (10%)	\$ 402,970
Plan Check	\$ 7,825
TOTAL PROJECT COST	\$ 4,989,357

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**INSTITUTION/AGENCY AGENDA
BOISE STATE UNIVERSITY (cont.)**

**REQUEST AUTHORITY FOR PLANNING AND DESIGN OF CAPITAL PROJECTS IN
BRONCO STADIUM**

SUBJECT

Boise State University requests authority to proceed with planning and design of several capital projects in Bronco Stadium.

BACKGROUND

These projects will include safety issues related to the deterioration of the light standards and concrete in Bronco Stadium, and the lack of hot water in the Bronco Stadium restrooms. In addition, the Bronco Stadium lighting must be enhanced to accommodate national television exposure for night games starting in the 2004 football season.

DISCUSSION

The anticipated total cost of these projects is \$2,420,000. The costs come in three areas. The first section deals with health and safety structural repairs to the stadium. This includes an extensive repair of concrete surfaces in various locations in the stadium. A breakdown of that is as follows:

Stadium Structural Repairs (\$1,700,000)

Design - \$135,250
Construction - \$1,285,000
Contingency - \$128,500
Other Costs - \$151,250

The deterioration of the light standards and concrete has been identified as a significant safety concern. The improved lighting in Bronco Stadium will enable the athletics program to gain additional visibility and to generate additional revenue.

Stadium Lighting (\$450,000)

Design - \$31,000
Construction - \$387,000
Contingency - \$19,500
Other Costs - \$12,500

The Central District Health Department is now requiring hot water at each lavatory in the Stadium.

Stadium Restroom Hot Water (\$270,000)

Design - \$18,000
Construction - \$213,000
Contingency - \$21,300
Other Costs - \$17,700

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**INSTITUTION/AGENCY AGENDA
BOISE STATE UNIVERSITY (cont.)**

IMPACT

Financing will utilize existing and projected unallocated resources from unallocated bond reserves within the revenue bond account, which was initially established to expand Bronco Stadium and to construct the Pavilion. Since its inception, this account has been utilized to maintain these two facilities, as required by bond covenants. A financing plan will be presented to the State Board of Education at the December 2003 meeting.

STAFF COMMENTS

Approval to construct will be addressed after presentation of a financing plan.

BOARD ACTION

A motion to approve the request by Boise State University to proceed with the planning and design of capital projects in Bronco Stadium. Approval to construct will be addressed after presentation of a financing plan.

Moved by _____ Seconded by _____ Carried Yes ____ No ____

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**INSTITUTION/AGENCY AGENDA
BOISE STATE UNIVERSITY (cont.)**

**REQUEST AUTHORITY TO PROCEED WITH PLANNING AND DESIGN OF AN
ENVIRONMENTAL SCIENCE AND POLICY CENTER.**

SUBJECT

Boise State University requests authority to proceed with planning and design of an Environmental Science and Policy Center

BACKGROUND

Boise State has received a grant from the federal government in the amount of \$450,000. The purpose of the money given to Boise State is planning for an Environmental Science and Policy Center located at Boise State University.

DISCUSSION

The federal grant of \$450,000 is planning money for the design of a \$10,000,000 Environmental Science and Policy Center. The United States Congress is expected to appropriate \$6,000,000 to Boise State University towards that project over the next two to three fiscal years. Boise State will have to match (through either institutional resources, donations or state funds, or a combination thereof) \$4,000,000 toward the project by the time that construction begins (projected at FY06 at the earliest). The current \$450,000 requires no local match and is purely federal funding.

IMPACT

The Environmental Science and Policy Center is expected to create the premier study center in the Western United States for both the scientific and the public policy issues related to public land use. As these issues fall squarely in the mission of Boise State University, the United States Congress has agreed to fund the planning money for the location of such a center on the Boise State University campus. If Congress proceeds as expected, the construction of the facility could begin in FY06.

STAFF COMMENTS

None

BOARD ACTION

A motion to approve the expenditure of \$450,000 in federal funds as requested by Boise State University to proceed with the planning and design of an Environmental Science and Policy Center.

Moved by _____ Seconded by _____ Carried Yes _____ No _____

BUSINESS AFFAIRS AND HUMAN RESOURCES
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INSTITUTION/AGENCY AGENDA
BOISE STATE UNIVERSITY (cont.)

NAMING/MEMORIALIZING BUILDINGS AND FACILITIES - "FEDRIZZI FITNESS CENTER ANNEX."

REFERENCE

April 17, 2003 State Board of Education Meeting

SUBJECT

In accordance with State Board of Education Policy I.K., Boise State requests permission to name the west facing side of its weight room expansion area the "Fedrizzi Fitness Center Annex."

BACKGROUND

At its April 17, 2003 meeting, the State Board of Education approved this expansion of the existing athletics weight room facility. This expansion is made possible by a \$500,000 donation from Rich and Patsy Fedrizzi.

DISCUSSION

Boise State believes that this level of donation warrants this type of recognition. The inclusion of the word "Annex" clearly delineates this part of the facility as an addition to the existing Simplot Center, which alleviates any issues related to having an additional name on the facility.

IMPACT

None

STAFF COMMENTS

None

BOARD ACTION

A motion to approve the Boise State University request to name the west facing side of the weight room expansion area the "Fedrizzi Fitness Center Annex."

Moved by_____ Seconded by_____ Carried Yes____ No____

**BUSINESS AFFAIRS AND HUMAN RESOURCES
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**INSTITUTION/AGENCY AGENDA
UNIVERSITY OF IDAHO**

**VANDAL ATHLETIC CENTER (ASUI KIBBIE ACTIVITY CENTER COMPLETION) /
COMMERCIAL LOAN WITH WELLS FARGO BROKERAGE SERVICES**

Ref: Regents' Minutes for April 15-16, 1999, p.11
Regents' Minutes for April 20-21, 2000, p.9
Regents' Minutes for October 19-20, 2000, p.7
Regents' Minutes for September 20-21, 2001, p.2

SUBJECT

1) Request approval to further improve the Vandal Athletic Center ("VAC") including acquisition of equipment and related improvements and to increase the project budget as follows:

Current Authorization:	\$5,700,000
Supplementary Authorization:	<u>1,000,000</u>
Total Authorization:	\$6,700,000

Sources of Funds:

Gifts in Hand:	\$ 325,000
Wells Fargo Loan:	<u>675,000</u>
Total:	\$1,000,000

Uses of Funds:

Equipment/Construction:	\$ 675,000
Therapy pool:	140,000
Locker room:	85,000
Contingency:	<u>100,000</u>
Total:	\$1,000,000

2) Request approval to enter into a tax-exempt financing in an amount not exceeding \$675,000 with Wells Fargo Brokerage Services ("Wells Fargo") to finance a portion of the capital improvement project referenced above, including acquisition and installation of equipment and related improvements.

BACKGROUND

In April 1999 the Regents approved \$500,000 for preparation of initial planning and design documents for renovation of an addition to the East End of the ASUI Kibbie Activity Center. In April 2000 the Regents approved increasing authorization to \$2,000,000 for detailed design and construction of the first phase of the project. In October 2000 the Regents approved increasing authorization to \$2,700,000 in alignment with refined cost estimates for Phase One. In September 2001 the Regents approved increasing authorization to \$5,700,000 for design development, construction document preparation and construction for the first two phases of the project.

BUSINESS AFFAIRS AND HUMAN RESOURCES
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INSTITUTION/AGENCY AGENDA
UNIVERSITY OF IDAHO (cont.)

DISCUSSION

The Kibbie Activity Center East End renovation project will reconfigure existing space and provide additional space to support the intercollegiate athletic program, academic areas, and facility operations. These improvements are consistent with recommendations of the NCAA Certification process and internal space planning and will provide better and more equitable support for the women's athletic programs consistent with the guidelines of Title IX.

Planning and design activities indicated the need for a phased construction process that will allow for continued occupancy and use of the East End during the life of the project and that completed project elements within existing funds available. The initial phase (Phase One) included performing initial site and infrastructure work, constructing an addition on the south portion of the existing facility to house storage and service areas, and conceptual design for the remaining phases of the renovation. This phase has been completed. Phase Two (currently underway) includes a north addition to include a weight room (strength and conditioning areas), a cardiovascular mezzanine, and a hydrotherapy area. Future phases (not yet funded) will include renovations in the existing Kibbie East End including locker room areas, administration and athletic offices, a hall of fame, a classroom, expanded treatment and training areas, and life safety improvements.

This request authorizes additional scope of work and equipment purchases necessary to complete Phase Two and make the spaces ready to be occupied and utilized. The additional scope includes selected locker room renovations, rubberized flooring and weights for the weight room, cardiovascular equipment, football and women's basketball locker equipment, furnishing for coaches' offices, and a Hydro Worx therapy pool, including the required construction and installation work relating to the pool.

IMPACT

To finance a portion of the expanded the VAC project, the University has determined to enter into a financing with Wells Fargo in an amount not exceeding \$675,000. Loan documents are being prepared and will be reviewed by University of Idaho staff and in final form prior to the meeting. Wells Fargo will quote the actual interest rate on September 30, 2003, so that it will be known and available at the meeting. Wells Fargo requires the loan closing to occur before October 28, 2003, in order to hold the rate quoted. The University expects to close promptly after Regents' approval. The loan will be repaid in four annual amortized installments of interest and principal.

Repayment of the loan will be made from available funds from the University's general fund, excluding appropriated funds. The University of Idaho Foundation will provide funds from gifts to the VAC to reimburse the University for University funds

**BUSINESS AFFAIRS AND HUMAN RESOURCES
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**INSTITUTION/AGENCY AGENDA
UNIVERSITY OF IDAHO (cont.)**

used to pay debt service on the loan. Signed gift pledges for the VAC (in addition to gifts already encumbered for the current project scope) total \$1.3 million.

STAFF COMMENTS

Office of the State Board of Education staff has not reviewed the loan documents.

BOARD ACTION

A motion to approve a request by the University of Idaho to increase the project budget for the Vandal Athletic Center by \$1,000,000 and to enter into tax-exempt financing with Wells Fargo Brokerage Services in an amount not to exceed \$675,000.

Moved by _____ Seconded by _____ Carried Yes ____ No ____

**INSTITUTION/AGENCY AGENDA
UNIVERSITY OF IDAHO (cont.)**

FACILITIES LEASE EXTENSION WITH MK PLAZA IN BOISE

Ref: Regents' Minutes for June 15, 1989, p. 78
Regents' Minutes for November 20, 1997, p. 15
Regents' Minutes for March 18, 1999, p. 16
Regents' Minutes for June 17-18, 1999, p. 21
Regents' Minutes for June 15-16, 2000, p. 2-5
Regents' Minutes for June 21-22, 2001, p. 14

SUBJECT

Request authorization for the Vice President for Finance and Administration to extend portions of the Regents' existing lease at MK Plaza in Boise through June 2005. This "Eleventh Amendment to Office Lease" (Exhibit A) will accommodate the anticipated phased completion schedule for the Idaho Water Center by providing the space needed to continue UI Boise programs until such time as they may be completely re-located into the new building.

BACKGROUND

Most UI Boise programs are located on the second and seventh floors in the MK Plaza and leased from MK Plaza Trust. Through the existing lease, the Regents currently occupy a total of 30,471 rentable square feet at MK. The existing lease for all the space at MK expires in September 2004. The first phase of completion at the Idaho Water Center is not anticipated until December 2004.

DISCUSSION

The proposed amendment will allow the University to vacate portions of its leased space as they become unneeded due to program adjustments and re-location into the new building. As provided by this lease amendment the University will vacate 2716 square feet at the end of the current lease term. After December 2004, when engineering and other related programs move to the new building, UI will vacate the space it now leases on the seventh floor. The remainder of UI space will be leased through June 2005 with an option to extend based upon the completion progress of the remaining UI space at the Idaho Water Center. Approval of this item will authorize the UI to extend the lease terms (including current lease rates) through June 2005 for those portions of MK anticipated to be necessary for UI Boise in the near future.

IMPACT

The average lease rate for the UI spaces in MK Plaza IV is \$17.00/sqft/yr, plus excess annual expenses. The total UI lease payments will be reduced as space is vacated. Lease payments are paid from institutional resources.

BUSINESS AFFAIRS AND HUMAN RESOURCES
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INSTITUTION/AGENCY AGENDA
UNIVERSITY OF IDAHO (cont.)

STAFF COMMENTS

None

BOARD ACTION

A motion to approve the request by University of Idaho to extend portions of the existing lease at the MK Plaza in Boise through June 2005 by entering into the "Eleventh Amendment to Office Space" between the MK Plaza Trust and the Regents of the University of Idaho.

Moved by _____ Seconded by _____ Carried Yes ____ No ____

ELEVENTH AMENDMENT TO OFFICE LEASE

THIS ELEVENTH AMENDMENT TO OFFICE LEASE (this "Eleventh Amendment"), is made as of August ___, 2003, by and between MK Plaza Trust, a Delaware business trust ("Landlord"), and The Regents of the University of Idaho, a public corporation and body politic organized and existing under the Constitution and laws of the State of Idaho ("Tenant").

RECITALS:

A. By that certain Office Lease dated as of October 16, 1989 ("Original Lease"), by and between Emkay Development Company, Inc. ("Emkay"), as landlord, and Tenant, as tenant, Emkay leased to Tenant and Tenant leased from Emkay certain space containing 10,340 rentable square feet of space ("Original Premises") located on Tower Floor One of the building commonly known and described as Plaza IV (the "Building"), located at 800 Park Boulevard, Boise, Idaho, which Building is located within the office complex commonly known as Morrison Knudsen Plaza ("Office Complex"), upon and subject to the terms and provisions set forth in the Original Lease.

B. By that certain Agreement to Amend and Extend Office Lease dated as of July 1, 1992 ("Agreement"), by and between DW Limited Partnership ("DW"), successor to Emkay, and Tenant, DW and Tenant agreed to relocate the Original Premises to that certain space containing 13,834 rentable square feet of space ("New Premises") on the second floor of the Building, and to amend the Lease in certain other particulars as set forth therein.

C. By that certain First Amendment to Lease dated as of August 1, 1995 ("First Amendment"), by and between DW and Tenant, DW and Tenant agreed to expand the New Premises to include certain space containing 2,211 rentable square feet adjacent to the New Premises ("First Amendment Expansion Space"), and to amend the Lease in certain other particulars as therein set forth.

D. By that certain Second Amendment to Lease dated as of November 1, 1997 ("Second Amendment"), by and between Landlord, successor to DW, and Tenant, Landlord and Tenant agreed to expand the New Premises to include an additional 1,226 square feet of space adjacent to the New Premises ("Second Amendment Expansion Space"), and to amend the Lease in certain other particulars as therein set forth.

E. By that certain Third Amendment to Lease dated as of April 21, 1999 ("Third Amendment"), by and between Landlord and Tenant, Landlord and Tenant agreed (i) to extend the Lease Expiration Date to August 31, 2002, (ii) that the term "Premises" shall mean and refer to the New Premises, the First Amendment Expansion Space and the Second Amendment Expansion Space collectively

containing 17,271 rentable square feet of space in the Building, and (iii) to amend the Lease in certain other particulars as therein set forth.

F. By that certain Fourth Amendment to Office Lease dated as of September 1, 1999 ("Fourth Amendment"), by and between Landlord and Tenant, Landlord and Tenant agreed to expand the Premises to include an additional 557 square feet of space ("Fourth Amendment Expansion Space") located on the seventh floor of the Building for a term expiring on July 31, 2000 ("Fourth Amendment Expansion Space Term"), and to amend the Lease in certain other particulars as therein set forth.

G. By that certain Fifth Amendment to Office Lease dated as of April 17, 2000 ("Fifth Amendment"), by and between Landlord and Tenant, Landlord and Tenant agreed to expand the Premises to include an additional 2,888 square feet of space ("Fifth Amendment Expansion Space") located on the seventh floor of the Building, and to amend the Lease in certain other particulars as therein set forth.

H. By that certain Sixth Amendment to Office Lease dated as of July 31, 2000 ("Sixth Amendment"), by and between Landlord and Tenant, Landlord and Tenant agreed to extend the term of the Fourth Amendment Extension Space to August 31, 2002, and to amend the Lease in certain other particulars as therein set forth.

I. By that certain Seventh Amendment to Office Lease dated as of October 18, 2000 ("Seventh Amendment"), by and between Landlord and Tenant, Landlord and Tenant agreed to expand the Premises to include an additional 1,551 square feet of space ("Seventh Amendment Expansion Space") located on the second floor of the Building, and to amend the Lease in certain other particulars as therein set forth.

J. By that certain Eighth Amendment to Office Lease dated as of March 31, 2001 ("Eighth Amendment"), by and between Landlord and Tenant, Landlord and Tenant agreed to expand the Premises to include an additional 3,067 square feet of space ("Eighth Amendment Expansion Space") located on the seventh floor of the Building, and to amend the Lease in certain other particulars as therein set forth.

K. By that certain Ninth Amendment to Office Lease dated as of August 24, 2001 ("Ninth Amendment"), by and between Landlord and Tenant, Landlord and Tenant agreed to (i) expand the Premises to include an additional 2,716 square feet of space ("Ninth Amendment Expansion Space") located on the second floor of Central Plaza, (ii) extend the term of the Lease with respect to the entire Premises to August 31, 2003, and (iii) amend the Lease in certain other particulars as therein set forth.

L. By that certain Tenth Amendment to Office Lease dated as of February 28, 2003 ("Tenth Amendment"), by and between Landlord and Tenant, Landlord

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Exhibit A

and Tenant agreed to (i) expand the Premises to include an additional x,421 square feet of space ("Tenth Amendment Expansion Space") located on the seventh floor of the Building, (ii) extend the term of the Lease with respect to the entire Premises to September 30, 2004, and (iii) amend the Lease in certain other particulars as therein set forth.

M. Landlord and Tenant now desire to (i) extend the term of the Lease to December 31, 2004, with respect to the Fourth Amendment Expansion Space, the Fifth Amendment Expansion Space, the Eighth Amendment Expansion Space and the Tenth Amendment Expansion Space, and (ii) extend the term of the Lease to June 30, 2005, with respect to the New Premises, the First Amendment Expansion Space, the Second Amendment Expansion Space and the Seventh Amendment Expansion Space, all in the manner hereinafter set forth.

N. Unless otherwise provided herein, capitalized words and terms in this Eleventh Amendment shall have the same meanings ascribed to such words and terms as in the Lease.

O. Any reference to the Lease shall mean and refer to the Original Lease as amended by the Agreement, the First Amendment, the Second Amendment, the Third Amendment, the Fourth Amendment, the Fifth Amendment, the Sixth Amendment, the Seventh Amendment, the Eighth Amendment, the Ninth Amendment, the Tenth Amendment and this Eleventh Amendment, whether or not any such reference shall expressly refer to any such amendments.

NOW THEREFORE, in consideration of the mutual covenants and agreements hereinafter set forth and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, Landlord and Tenant hereby agree as follows:

1. On or before September 30, 2004, or upon earlier termination of the Lease, Tenant shall surrender possession of the Ninth Amendment Expansion Space in accordance with the provisions of Article 27 of the Lease. Tenant has no right or option to renew or otherwise extend the term of the Lease with respect to the Ninth Amendment Expansion Space.

2. The term of the Lease; with respect to the Fourth Amendment Expansion Space, the Fifth Amendment Expansion Space, the Eighth Amendment Expansion Space and the Tenth Amendment Expansion Space is hereby extended to December 31, 2004, upon the same terms, covenants and conditions as provided in the Lease. ~On or before December 31, 2004, or upon earlier termination of the Lease, Tenant shall surrender possession of the Fourth Amendment Expansion Space, the Fifth Amendment Expansion Space, the Eighth Amendment Expansion Space and the Tenth Amendment Expansion Space in accordance with the provisions of Article 27 of the Lease. Tenant has no right or option to renew or otherwise extend the term of the Lease with respect to the Fourth Amendment Expansion Space, the Fifth

BUSINESS AFFAIRS AND HUMAN RESOURCES
OCTOBER 2-3, 2003

Exhibit A

Amendment Expansion Space, the Eighth Amendment Expansion Space and the Tenth Amendment Expansion Space.

3. The term of the Lease; with respect to the New Premises, the First Amendment Expansion Space, the Second Amendment Expansion Space and the Seventh Amendment Expansion Space is hereby extended to June 30, 2005, upon the; same terms, covenants and conditions as provided in the Lease. Tenant shall have the right, subject to the provisions hereinafter provided, to renew the term of the Lease with respect to the New Premises, the First Amendment Expansion Space, the Second Amendment Expansion Space and the Seventh Amendment Expansion Space only (and not any other space) for a period of twelve (12) months (such 12-month period is hereinafter referred to as the "Eleventh Amendment Renewal Term") on the terms and provisions of this paragraph 3 provided:

A. The Lease is in full force and effect and Tenant is not in default in the performance of any of the terms, covenants and conditions therein contained, in respect to which notice of default has been given thereunder which has not been or is not being remedied in the time periods in the Lease, at the time of exercise of the right of renewal and at the time set for commencement of the Eleventh Amendment Renewal Term, but Landlord shall have the right at its sole discretion to waive the non-default conditions herein;

B. That the Eleventh Amendment Renewal Term shall be upon the same terms, covenants and conditions as provided in the Lease; provided, however, annual base rental for the Eleventh Amendment Renewal Term shall be Three Hundred Thirty Eight Thousand Seven Hundred Ninety Six and 00/100 Dollars (\$338,796.00);

C. In addition to the base rental set forth in paragraph 3(B) above, Tenant shall continue to Additional Rent: (i) for the New Premises, the First Amendment Expansion Space and the Second Amendment Expansion Space in accordance with the Second Amendment; and (ii) for the Seventh Amendment Expansion Space in accordance with the Seventh Amendment; and

D. That Tenant shall exercise its right to the Eleventh Amendment Renewal Term, if at all, by notifying Landlord in writing of Tenant's election to renew the term of this Lease with respect to the New Premises, the First Amendment Expansion Space, the Second Amendment Expansion Space and the Seventh Amendment Expansion Space on or before October 1, 2004, time being of the essence with respect to such notice.

4. Except as otherwise expressly provided in this Eleventh Amendment, all provisions of the Lease remain in full force and effect and are not amended or modified by this Eleventh Amendment, and Landlord and Tenant hereby ratify and confirm each and every provision thereof.

5. This Eleventh Amendment constitutes the entire agreement between the parties with respect to the subject matter contained herein and all preliminary negotiations with respect to the subject matter contained herein are merged into and incorporated into this Eleventh Amendment, and all prior documents and

correspondence between the parties with respect to the subject matter contained herein (other than the Lease) are superseded and of no further force or effect.

6. This Eleventh Amendment has been duly executed by, and constitutes the valid and binding obligations of, Tenant. The person executing this Eleventh Amendment on behalf of Tenant represents that he/she has the authority to bind Tenant.

7. This Eleventh Amendment shall be binding upon and inure to the benefit of the parties hereto and their respective successors and permitted assigns under the Lease.

8. As a material inducement for Landlord to enter into this Eleventh Amendment, Tenant hereby represents and warrants, and certifies, to Landlord, that (i) the Lease, as amended, is in full force and effect, (ii) Landlord is not in any respect in default in the performance of the terms and provisions of the Lease, nor has any event occurred which, with the passage of time or the giving of notice, or both, would constitute a default by Landlord, and (iii) Tenant has no rights of setoff, claims against Landlord, rebates or defenses to the enforcement of the Lease, as amended.

9. Tenant acknowledges and agrees that: (i) the beneficial owners of Landlord shall be entitled to the same limitation of personal liability extended to stockholders of private corporations for profit organized under the General Corporation Law of the State of Delaware; (ii) a trustee of Landlord, when acting in such capacity, shall not be personally liable to any other person other than Landlord or a beneficial owner for any act, omission, or obligation of Landlord, or any trustee thereof; and (iii) an officer, employee, manager or other person acting pursuant to Section 306(b)(vii) of the Delaware Business Trust Act, when acting in such capacity, shall not be personally liable to any person other than Landlord, or a beneficial owner for any act, omission or obligation of Landlord or any trustee thereof.

10. Except for a broker's commission payable by Landlord to American Resurgens Management Core. in an amount determined by Landlord, each party represents and warrants that it has caused or incurred no claim for brokerage commissions or finder's fees in connection with the execution of this Eleventh Amendment, and each party shall defend, indemnify and hold the other harmless against and from all liabilities arising from any such claims caused or incurred by it.

[Signature Page Follows]

**INSTITUTION/AGENCY AGENDA
UNIVERSITY OF IDAHO (cont.)**

**UI VOLUNTARY SEPARATION AND RETIREMENT OPPORTUNITIES PROGRAM –
FOR INFORMATION ONLY**

Ref: Regents' Minutes for November 14-15, 2001, p. 3

SUBJECT

The University is reporting on the results of the delegation of authority granted to the chief executive officers and agency heads on November 14, 2001, which allowed the negotiation of employee resignations in exchange for a full release of claims. The delegation ended on June 30, 2003.

BACKGROUND

The University of Idaho utilized the authorization granted by the Regents to offer the Voluntary Separation and Retirement Opportunities Program (VSROP).

DISCUSSION

The VSROP was intended to aid the University in reducing its workforce without resorting to layoffs or involuntary separations. The program was written to take advantage of the fact that employees at the University of Idaho who meet "rule of 80" (*i.e.*, those whose years of service when added to age equal 80) would be eligible to retire and remain enrolled in the UI medical benefits plan. This policy often results in employees selecting their retirement date to coincide with the eligibility for this benefit. The VSROP reduced the "rule of 80" requirement to a "rule of 76" and added a financial incentive to be paid over three fiscal years. The actual cost of the medical benefit was not increased under the plan because we anticipated that these were benefits this group of employees would have earned anyway over time. The financial incentive that was offered was less than the salary that this group would have earned had they remained employed with the University in order to earn the benefit in many cases.

Using these parameters, the University's plan had 383 eligible employees. Of that number 157 or 41% enrolled in the plan. Of those who enrolled 52% were faculty members and 48% were classified and professional staff members. The total *annual* salary paid to these employees was \$8,394,714. The maximum incentive that will be paid is \$7,678,349 with payments being spread over three fiscal years. Thus, the program resulted in an immediate and ongoing significant reduction in salary payments by the University. Beginning in fiscal year 2006, the University anticipates having paid nearly all monetary incentives related to this program and will then realize the full benefit of having these employees retire.

Within the VSROP program, there were eleven (11) employees for whom exceptions were made based on University or department needs. Nearly all of these exceptions

**BUSINESS AFFAIRS AND HUMAN RESOURCES
OCTOBER 2-3, 2003**

**INSTITUTION/AGENCY AGENDA
UNIVERSITY OF IDAHO (cont.)**

involved extending the deadline for retirement and/or re-opening the enrollment period.

Outside of the VSROP program, the University used the authority delegated to the president to negotiate an additional eleven (11) other separations from the University. These cases represented situations in which voluntary separation or early retirement was in the best interest of the employees, their department, and the University. Some of these employees qualified for VSROP, some did not. Several of these employees wished to work beyond the June 2003 deadline for retirement under the VSROP to complete projects or services that would benefit the University. Others were asked to stay on for an additional period of time because of workload, and a few were involved with settlements made to the benefit of the University. The total budgeted annual salary paid to ten (10) of these employees was \$604,769. The total monetary incentive or settlement that will be paid is \$385,781. The other employee will be doing a phased retirement in exchange for a single payment of one-half of his full-time salary.

STAFF COMMENTS

None

BOARD ACTION

No Board action required.

BUSINESS AFFAIRS AND HUMAN RESOURCES
OCTOBER 2-3, 2003

SUBJECT

Request to Carry Over FY2003 Authorized Unspent Funds to FY2004

BACKGROUND

The legislature sometimes allows the expenditure of a prior fiscal year's unspent appropriation in the current fiscal year. The current fiscal year's appropriation bill states whether or not carry over is allowed.

FY2004 appropriation bills for the college and universities (HB471), Agriculture Research and Extension Service (HB469), Health Programs (HB418), Office of the State Board of Education (HB353), Division of Professional-Technical Education (HB472), and Idaho School for the Deaf and the Blind (HB457) included language allowing expenditure of unspent FY2003 appropriations in FY2004.

Also, as detailed in Board Policy Section V.C.1.b(2) "Certain special account monies, such as direct federal appropriations, state endowment income and trust accounts, and miscellaneous receipts, are the subject of continuing or perpetual spending authority..."

Board Policy V.C.1.d states "...the institutions, school and agencies under the governance of the Board must not expend, encumber, or otherwise use monies under their direct control without the specific or general approval by the State Board of Education or the Board of Regents of the University of Idaho..."

The institutions and agencies are requesting approval to carry over authorized but unspent funds from FY2003 to be expended in FY2004.

DISCUSSION

The ability to carry over funds from one fiscal year to another is very valuable in managing an institution or agency across fiscal years. Expenditures can be planned instead of creating a spending frenzy to spend all funds by the end of the fiscal year. The institutions and agencies have identified the funds available to be carried over and the planned expenditure of these funds. Since carry-over funds are one-time, these funds must be limited to one-time expenditures.

IMPACT

Approval will authorize an increase in spending authority for FY2004 so the institutions and agencies can expend the funds. The expenditure plans are included in the institutional requests.

STAFF COMMENTS

None

BOARD ACTION

A motion to approve the requests from the institutions and agencies to carry over authorized but unspent funds from FY2003 to FY2004.

Moved by _____ Seconded by _____ Carried Yes _____ No _____

BUSINESS AFFAIRS AND HUMAN RESOURCES
OCTOBER 2-3, 2003

BOISE STATE UNIVERSITY

General Education

The source of funds carried over are: General Account \$0; Student Fees \$13,845,400; **Total \$13,845,400**. Carry-over funds will be used for non-recurring expenses as summarized below. Utilization of these funds are guided by Boise State University's Strategic Plan.

Encumbered Funds as of 6/30/03	\$576,934
Purchase orders and commitments made, but goods or services not received as of 6/30/03.	

HERC and Technology Grants and Projects	\$292,033
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Other Carryover Funds

Library	\$119,520
Academic Support	395,028
Academic Departments	2,523,601
Physical Plant – on-going capital projects	1,697,000
Student Services	706,610
Institutional Support – Deferred	
Maintenance Projects	805,639
Property Acquisition	1,007,566
Information Technology – Renwal of	
Maintenance Agreements	500,000
Technology Replacement	431,136
One-time matching funds for capital projects	3,800,000
General Instruction Reserve – one-time funds	990,333
Total Other Carryover Funds	\$12,976,433

Total Carryover	\$13,845,400
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**BUSINESS AFFAIRS AND HUMAN RESOURCES
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IDAHO STATE UNIVERSITY

General Education

The source of funds carried over are: General Account \$0; Student Fees \$5,232,206; Endowment \$0; **Total \$5,232,206**. All carryover funds will be used for non-recurring expense as summarized:

Encumbered Funds as of 6/30/03	\$366,933
Purchase orders and commitments made, but goods or services not received as of 6/30/03.	

HERC and Technology Grants and Projects	\$790,989
Research & Technology grants and projects are made for a two or three year period. Carryover is necessary to complete those grants and projects.	

Other Carryover Funds	
Instructional Support/Equipment	\$1,420,670
Faculty Research Projects	305,732
Physical Plant Projects	151,000
General Institutional Reserve	1,196,882
Accelerator Center Addition	1,000,000
Total Other Carryover Funds	\$4,074,284

Total Carryover	\$5,232,206
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Idaho Dental Education Program

The source of funds carried over are: General Account \$15,680; Student Fees \$32,165; **Total \$47,845**. All carryover funds will be used for non-recurring expense as summarized:

Planned expenditures for uncommitted funds are:	
Instructional Support/Equipment	\$32,165
Reserve for Creighton Contract	15,680

Total Carryover	\$47,845
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**BUSINESS AFFAIRS AND HUMAN RESOURCES
OCTOBER 2-3, 2003**

UNIVERSITY OF IDAHO

General Education

The sources of funds carried over are: Miscellaneous Receipts to the Appropriation \$13,036,119; Matriculation Fees \$5,194; and Land Grant Endowments \$45,256;
Total \$13,086,569.

Encumbered Funds as of 6/30/2003:	\$421,729
Purchase orders and commitments made, but goods or services not received as of 6/30/03.	

Unencumbered Funds as of 6/30/2003:

In light of the economic downturn affecting state general account revenues, responsibility center managers at UI were strongly encouraged to maintain liquidity by establishing operating reserves. The reserves they are carrying over into the current fiscal year will improve the University's financial condition by contributing directly to GASB Net Assets on the FY03 financial statement. These reserves will also help operating units limit disruptions in the delivery of academic programs and student services while they meet the internal reallocation and budget reduction targets established in our multi-year budget plan.

Provision for one-time expenditures:	\$9,370,434
Includes FY03 general account reversion, executive recruiting, Holland & Hart management review, and multi-year budget plan reductions and reallocations.	

Provision for ongoing projects and initiatives:	\$3,294,406
Includes law and general libraries, HERC and Technology Incentive Grants, student, academic and administrative information technology, and approved capital projects in progress.	

Total Carryover	\$13,086,569
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**BUSINESS AFFAIRS AND HUMAN RESOURCES
OCTOBER 2-3, 2003**

UNIVERSITY OF IDAHO (cont.)

Agricultural Research and Extension Service

The sources of funds carried over are: Equine Education funds \$5,222; Miscellaneous Receipts to the Appropriation \$22,185; and Federal Formula Funds (Hatch/Regional Research/Smith-Lever) \$970,939; **Total \$998,346.**

Encumbered Funds as of 6/30/2003	\$89,574
Purchase orders issued and commitments made, but goods or services not received as of 6/30/2003.	

Other Carryover Funds as of 6/30/2003	
Information Technology Enhancements	\$25,000
Other departmental carryover, includes previously allocated start-up funding, funding for recruiting and backfilling lost faculty and staff positions and funding needed to complete on-going research projects.	\$883,772
Total Other Carryover Funds	\$908,772

Total Carryover	\$998,346
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UI Health Programs

WWAMI Medical Education: The source of funds carried over are: Miscellaneous Receipts \$204,700; **Total \$204,700.**

WWAMI Medical Education	\$204,700
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Total Carryover	\$204,700
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BUSINESS AFFAIRS AND HUMAN RESOURCES
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LEWIS-CLARK STATE COLLEGE

General Education

The source of funds carried over are: General Account \$0; Student Fees \$487,500; Endowment \$0; **Total \$487,500**. All carryover funds will be used for non-recurring expenses as summarized:

Encumbered Funds as of 6/30/03	\$90,600
Purchase orders and commitments made, but goods or services not received as of 6/30/03.	
HERC and Technology Grants and Projects	40,000
Research & Technology grants and projects are made for a two or three year period. Carryover is necessary to complete those grants and projects.	
General Institutional Reserve	356,900
Total Carryover	\$487,500

**BUSINESS AFFAIRS AND HUMAN RESOURCES
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OFFICE OF THE STATE BOARD OF EDUCATION

General Education

The source of funds carried over are: General Account - \$5,319; **Total \$5,319**. All carryover funds will be used for non-recurring expenses as summarized:

HERC and Technology Grants and Projects	\$5,319
Total Carryover	\$5,319

Office of the State Board of Education

The source of funds carried over are: General Account \$6,858; Miscellaneous Revenue \$412,200; Federal Funds \$176,400; **Total \$595,458**. All carryover funds will be used for non-recurring expenses as summarized:

Other Carryover Funds		
Computer/Office Equipment/Software	\$6,858	
Private Grant Contingency	412,200	
Advanced Placement Improvement Project	30,000	
Federal Grant Contingency	146,400	
Total Other Carryover Funds		\$595,458
Total Carryover		\$595,458

BUSINESS AFFAIRS AND HUMAN RESOURCES
OCTOBER 2-3, 2003

DIVISION OF PROFESSIONAL-TECHNICAL EDUCATION

The source of funds carried over are: General Account \$13,527; **Total \$13,527**. All carryover funds will be used for non-recurring expenses as summarized:

Computer/Office Equipment	\$13,527
Total Carryover	\$13,527

BUSINESS AFFAIRS AND HUMAN RESOURCES
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IDAHO SCHOOL FOR THE DEAF AND THE BLIND

The source of the funds carried over are: General Account \$0; Federal Funds \$274,600; State Funds (other than General Fund) \$150,000 and Endowment Funds \$220,900; **Total \$645,500**. Carryover funds will be used for non-recurring expenses as summarized:

Purchase of mini-school bus	\$40,000
Flooring for six cottages that house our students during the week (carpeting and linoleum)	45,000
Re-keying the campus for security	12,000
Other non-recurring items	123,900
USDA – National School Lunch program	54,000
Title 2A program-Improving Teacher Quality	7,200
Title 6B program-Discretionary	70,800
Title 1 program	8,800
Title 6B Class size reduction program	4,600
Idaho Educational Interpreter Program	14,400
Federal Contingency	114,800
Extended Reading program	2,500
Individualized Occupational Training Technology Education program	1,600
Technology Education	1,800
Safe and Drug Free Schools program	2,800
Idaho Council for Technology in Learning (ICTL) program	8,000
Idaho Community Foundation and Limited English Proficiency program	6,300
General maintenance/ maintenance adequacy/other	78,500
State – Other Contingency	48,500
Total Carryover	\$645,500

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BUSINESS AFFAIRS AND HUMAN RESOURCES
OCTOBER 2-3, 2003

SUBJECT

Final Reading: Section V.R. Student Fees

BACKGROUND

At the June 2003 meeting, the Board voted to set fees in January annually. At the August 2003 meeting, the Board approved the first reading of a policy change to reflect the new fee setting time line.

DISCUSSION

Student Fees are addressed in Board Governing Policies and Procedures Section V.R. Section V.R. with recommended changes is displayed in Tab 4.

IMPACT

Student fees will be set prior to the legislative session rather than after the legislative session. This timing will give legislators, institutions, and students improved notice of changes in fee structures.

STAFF COMMENTS

The institutions have indicated making recommendations this early in the academic year is difficult because of insufficient first semester data and limited time to obtain campus input and buy in.

BOARD ACTION

A motion to approve the final reading of changes to Idaho State Board of Education Governing Policies and Procedures Section V.R. Establishment of Fees to change the time line for setting student fees and to change the criteria used to set student fees as displayed in Tab 4.

Moved by_____ Seconded by_____ Carried Yes_____ No_____

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Idaho State Board of Education
GOVERNING POLICIES AND PROCEDURES

SECTION: V. FINANCIAL AFFAIRS

Subsection: R. Establishment of Fees

October 2002

R. Establishment of Fees

1. Definitions and Types of Fees

The following definitions are applicable to fees charged to students at the University of Idaho, Boise State University, Idaho State University, Lewis-Clark State College, and Eastern Idaho Technical College.

a. General Education Fees

General education fees are to be deposited into the unrestricted or restricted current fund accounts as required by Section V, Subsection Q.

(1) Tuition

Tuition is defined as the fee charged for the cost of instruction at the colleges and universities. The cost of instruction shall not include those costs associated with said colleges and universities, such as maintenance and operation of physical plant, student services and institutional support, which are complementary to, but not part of the instructional program. Tuition may be charged only to nonresident, full-time and part-time students enrolled in any degree-granting program and to Professional-Technical Education students enrolled in pre-employment, preparatory programs.

(2) Matriculation Fee

Matriculation fee is defined as the fee charged for maintenance and operation of physical plant, student services, and institutional support for full-time students enrolled in academic credit courses and Professional-Technical Education pre-employment, preparatory programs.

(3) Professional-Technical Education Fee

Professional-Technical Education fee is defined as the fee charged for educational costs for students enrolled in Professional-Technical Education pre-employment, preparatory programs.

(4) Part-time Education Fee

Part-time education fee is defined as the fee per credit hour charged for educational costs for part-time students enrolled in any degree program.

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(5) Graduate Fee

Graduate fee is defined as the additional fee charged for educational costs for full-time and part-time students enrolled in any post-baccalaureate degree-granting program.

(6) Summer School Fee

Summer school fee is defined as the fee charged for educational costs for students enrolled in academic programs in summer semester.

(7) Western Undergraduate Exchange (WUE) Fee

Western Undergraduate Exchange fee is defined as the additional fee for full-time students participating in this program and shall be equal to fifty percent (50%) of the total of the matriculation fee, facility fee, and activity fee.

(8) Employee/Spouse Fee

The fee for eligible participants shall be a registration fee of twenty dollars (\$20.00) plus five dollars (\$5.00) per credit hour. Eligibility shall be determined by each institution. Employees at institutions, agencies and the school under the jurisdiction of the Board may be eligible for this fee. Special course fees may also be charged.

(9) Senior Citizen Fee

The fee for Idaho residents who are 60 years of age or older shall be a registration fee of twenty dollars (\$20.00) plus five dollars (\$5.00) per credit hour. This fee is for courses on a space available basis only. Special course fees may also be charged.

(10) In-Service Teacher Education Fee

The fee shall be one-third of the average part-time undergraduate credit hour fee or one-third of the average graduate credit hour fee. This special fee shall be applicable only to approved teacher education courses. The following guidelines will determine if a course or individual qualifies for this special fee.

- (a) The student must be an Idaho public school teacher or other professional employee of an Idaho school district.
- (b) The costs of instruction are paid by an entity other than an institution.
- (c) The course must be approved by the appropriate academic unit(s) at the institution.

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GOVERNING POLICIES AND PROCEDURES

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(d) The credit awarded is for professional development and cannot be applied towards a degree program.

(11) Course Overload Fee

This fee may be charged to full-time students with excessive course loads as determined by each institution.

(12) Workforce Training Credit fee is defined as a fee charged students enrolled in a qualified Workforce Training course where the student elects to receive credit. The fee is charged for processing and transcribing the credit. The cost of delivering Workforce Training courses, which typically are for noncredit, is an additional fee since Workforce Training courses are self-supporting. The fees for delivering the courses are retained by the technical colleges. The Workforce Training fee shall be \$10.00 per credit.

b. Local Fees

Local fees are both full-time and part-time student fees which are to be deposited into the local institutional accounts. Local fees shall be expended for the purposes for which they were collected.

(1) Facilities Fee

Facilities fee is defined as the fee charged for capital improvement and building projects and for debt service required by these projects. Revenues collected from this fee may not be expended on the operating costs of general education facilities.

(2) Activity Fee

Activity fee is defined as the fee charged for such activities as intercollegiate athletics, student health center, student union operations, the associated student body, financial aid, intramural and recreation, and other activities which directly benefit and involve students. The activity fee shall not be charged for educational costs or major capital improvement or building projects. Each institution shall develop a detailed definition and allocation proposal for each activity for internal management purposes.

(3) Technology Fee

Technology fee is defined as the fee charged for campus technology enhancements and operations.

(4) Professional Fee

Professional fee is defined as the additional fee charged for educational costs for students enrolled in specialized degree granting programs. Professional programs

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GOVERNING POLICIES AND PROCEDURES

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October 2002

currently approved by the Board to charge a professional fee are pharmacy, law, medicine, veterinary medicine, dentistry, physician assistant, physical therapy, occupational therapy, graduate nursing, architecture, and landscape architecture.

(5) Contracts and Grants

Special fee arrangements are authorized by the Board for instructional programs provided by an institution pursuant to a grant or contract approved by the Board.

(6) Continuing Education

Continuing education fee is defined as the additional fee to part-time students which is charged on a per credit hour basis to support the costs of continuing education.

2. Board Policy on Student Fees

Consistent with the Statewide Plan for Higher Education in Idaho, the institutions shall maintain fees that ~~are competitive with those of western peer institutions. Therefore, the total fee for full-time undergraduate and graduate students for both residents and nonresidents shall not exceed the peer group average of the prior year. provide for quality education and maintain access to educational programs for Idaho citizens. In setting fees, the Board will consider recommended fees as compared to fees at peer institutions, percent fee increases compared to inflationary factors, fees as a percent of per capita income and/or household income, and the share students pay of their education costs. Other criteria may be considered as is deemed appropriate at the time of a fee change.~~ An institution cannot request more than a ten percent (10%) increase in the total full-time student fee unless otherwise authorized by the Board.

3. Fees Approved by the Chief Executive Officer of the Institution

a. Special Course Fees or Assessments

A special course fee is a fee required for a specific course or special activity and, therefore, not required of all students enrolled at the institution. Fees such as penalty assessments, library fines, continuing education fees, parking fines, laboratory fees, breakage fees, fees for video outreach courses, late registration fees, and fees for special courses offered for such purposes as remedial education credit that do not count toward meeting degree requirements are considered special course fees. All special course fees or penalty assessments, or changes to such fees or assessments, are established and become effective in the amount and at the time specified by the chief executive officer of the institution. The chief executive officer is responsible for reporting these fees to the Board upon request.

b. Student Health Insurance Premiums or Room and Board Rates

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Fees for student health insurance premiums paid either as part of the uniform student fee or separately by individual students, or charges for room and board at the dormitories or family housing units of the institutions. Changes in insurance premiums or room and board rates or family housing charges shall be approved by the chief executive officer of the institution no later than three (3) months prior to the semester the change is to become effective. The chief executive officer shall report such changes to the Board at its June meeting.

c. Activity and Facility Fees

The chief executive officer of the institution shall approve the amount of each of these fees prior to the April Board meeting. The change is to become effective prior to the beginning of the academic year following the change. The chief executive officer or his or her designee shall meet and confer with the associated student body before approving these fees. The institution shall hold a public meeting on the fee changes, and a report of the meeting shall be made available to the Board.

4. Fees Approved by the Board

a. Fees Requiring Board Approval

- (1) Tuition
- (2) Matriculation
- (3) Professional-Technical Education Fee
- (4) Part-time Education Fee
- (5) Graduate Fee
- (6) Summer School Fee
- (7) Professional Fee
- (8) Course Overload Fee

b. Initial Notice

A proposal to alter a student fee covered by Subsection V.R.4.a shall be formalized by initial notice of the chief executive officer of the institution at least six (6) weeks prior to the Board meeting at which a final decision is to be made. Notice will consist of transmittal, in writing, to the student body president and to the recognized student newspaper during the months of publication of the proposal contained in the initial notice. The proposal will describe the amount of change, statement of purpose, and the amount of revenues to be collected.

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The initial notice must include an invitation to the students to present oral or written testimony at the public hearing held by the institution to discuss the fee proposal. A record of the public hearing as well as a copy of the initial notice shall be made available to the Board.

c. Board Approval

~~Generally,~~ Board approval for fees will be considered ~~annually at the April Board meeting when appropriate or necessary. This requirement is intended~~ This approval will be timed to provide the institutions with sufficient time to prepare the subsequent fiscal year operating budget.

d. Effective Date

Any change in the rate of fees or tuition becomes effective on the date approved by the Board unless otherwise specified.

BUSINESS AFFAIRS AND HUMAN RESOURCES
OCTOBER 2-3, 2003

SUBJECT

FY2005 Maintenance of Current Operations (MCO) Operating Budget Requests - Update

BACKGROUND

Board Governing Policies and Procedures Section V. B.1.a specifies "Only those budget requests which have been formally approved by the Board will be submitted by the office to the executive and legislative branches."

The Board must submit an approved budget request to the Division of Financial Management (DFM) and the Legislative Services Office – Budget and Policy Analysis (LSO-BPA) by September 1 of each year in order for requests to be considered 1) in the development of the Governor's Recommendation and 2) during Joint Finance/Appropriations Committee hearings. The process of developing a request consists of two parts: 1) maintenance of current operations (MCO) requests and 2) enhancement requests. The process began in April with a board motion instructing the institutions to submit an MCO budget request for FY2005. The MCO request is developed using the State of Idaho Budget Development Manual and Board policy. The MCO request consists of calculations on the budget base and on established criteria.

DISCUSSION

The institutions and agencies calculated their MCO requests and submitted them to the OSBE. OSBE staff reviewed the requests and merged them into the proper format for submission to DFM and LSO-BPA. At the August 2003 meeting the Board delegated approval of the FY2005 Maintenance of Current Operations budget requests, as developed by following the State of Idaho Budget Development Manual guidelines and Board policy, to the Executive Director. OSBE staff submitted the budget requests for the institutions and agencies to DFM and LSO-BPA on behalf of the Board. The budget requests approved by the Executive Director are displayed in Tab 5, pages 45 and 46.

IMPACT

The MCO budget request establishes the minimum funding level needed to maintain operations for FY05. Approval of the MCO budget request allows the institutions and agencies to work with the Governor and legislators for support of these requests.

STAFF COMMENTS

Some of the MCO request areas are developed as information becomes available. Any future changes to the MCO requests will be developed according to State guidelines and Board policy.

BOARD ACTION

No Board action required.

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Department Summary

	FY2003		FY2004		FY2005
	Approp	Actual	Approp	Estimate	Request
By Division					
Agr. Research/Ext.-UofI	29,393,800	27,622,600	28,734,100	29,642,900	29,438,200
College & Universities					
Systemwide	3,090,000	75,100	3,090,000	158,800	5,883,400
Lewis-Clark State College	16,799,700	16,682,800	17,547,900	18,255,600	18,279,100
Boise State University	98,276,700	91,071,100	100,140,400	114,572,000	103,996,100
Idaho State University	83,090,400	81,791,400	87,828,800	94,000,900	91,807,200
University of Idaho	113,958,700	106,327,400	118,565,300	132,485,300	123,514,400
College & Universities Totals	315,215,500	295,947,800	327,172,400	359,472,600	343,480,200
Community Colleges					
North Idaho College	21,389,700	21,996,000	22,866,300	23,616,200	23,942,800
College of Southern Idaho	19,714,500	20,535,100	20,171,400	21,477,900	22,546,200
Community Colleges Totals	41,104,200	42,531,100	43,037,700	45,094,100	46,489,000
Health Programs					
WOI Veterinary Medicine	1,501,500	1,501,500	1,536,800	1,536,800	1,581,800
WWAMI Medical Education	3,264,100	3,073,100	3,322,300	3,533,700	3,423,200
IDEP Dental Education	893,300	851,300	938,600	991,800	1,012,900
UU Medical Program	921,800	921,800	812,700	812,700	892,900
Family Practice Residency	1,012,900	1,012,900	1,016,000	1,016,000	1,045,900
WICHE	0	0	190,600	190,600	193,800
Health Programs Totals	7,593,600	7,360,600	7,817,000	8,081,600	8,150,500
Idaho Historical Society					
Historical Preservation & Education	3,022,300	3,022,300	3,293,200	3,293,200	3,540,400
Historical Sites Maintenance	481,900	481,900	488,100	488,100	529,100
Idaho Historical Society Totals	3,504,200	3,504,200	3,781,300	3,781,300	4,069,500
Idaho Public Television	2,666,800	2,666,800	2,348,400	2,348,400	3,544,100
Idaho School for the Deaf and the Blind	7,914,500	7,914,500	7,615,300	8,260,800	8,328,900
Idaho State Library	3,567,900	3,479,200	3,575,900	4,059,100	3,851,000
Office of the State Board of Education	6,785,500	5,275,400	5,346,600	11,319,800	11,066,900
Professional-Technical Education					
State Leadership & Technical Assistance	2,075,600	1,934,200	2,126,200	2,190,400	2,227,600
General Programs	15,057,400	15,074,100	15,551,700	15,393,600	16,274,400
Post Secondary	31,575,200	30,636,400	32,381,600	32,381,600	34,690,500
Unprepared Adults and Displaced Homemakers	2,341,600	2,521,300	2,521,300	2,453,400	2,457,900
Professional-Technical Education Total	51,049,800	50,166,000	52,580,800	52,419,000	55,650,400
Special Programs					
Forest Utilization Research	567,300	567,300	566,500	566,500	578,700
Idaho Geological Survey	769,000	769,000	769,500	769,500	788,300
Scholarships & Grants	7,691,100	6,530,900	7,546,000	7,750,000	7,906,800
Museum of Natural History	485,100	485,100	487,000	487,000	512,500
Small Business Development Centers	280,000	280,000	281,400	281,400	286,700
Idaho Council on Economic Education	51,800	51,800	52,200	52,200	53,200
Tech Help	160,600	160,600	161,700	161,700	164,800
Special Programs Totals	10,004,900	8,844,700	9,864,300	10,068,300	10,291,000

Department Summary

	FY2003		FY2004		FY2005
	Approp	Actual	Approp	Estimate	Request
Vocational Rehabilitation					
Renal Disease	505,200	505,200	535,900	535,900	552,900
Vocational Rehabilitation	16,677,200	15,979,200	16,541,000	17,030,900	17,926,600
State Epilepsy Program	70,300	67,800	70,300	67,800	70,300
State Independent Living Council	294,100	291,800	298,100	296,800	304,800
Vocational Rehabilitation Totals	17,546,800	16,844,000	17,445,300	17,931,400	18,854,600
Totals:	496,347,500	472,156,900	509,319,100	552,479,300	43,214,300
By Fund Source					
General	337,940,500	326,864,200	344,208,800	344,250,100	369,974,700
Dedicated	15,370,000	15,344,800	13,444,000	14,156,200	12,336,100
Federal	28,977,600	27,703,900	27,768,500	34,496,200	33,952,200
Other	114,059,400	102,244,000	123,897,800	159,576,800	126,951,300
Totals:	496,347,500	472,156,900	509,319,100	552,479,300	543,214,300
Percent Change:		(4.87%)	0.08%	0.08%	0.07%
By Object					
Personnel Costs	20,621,500	307,228,300	20,608,200	370,588,100	55,014,600
Operating Expenditures	10,844,900	71,525,800	9,917,800	116,015,000	22,906,300
Capital Outlay	764,300	16,875,300	50,000	23,977,900	6,069,300
Trustee/Benefit Payments	80,017,800	37,976,600	82,839,700	41,898,300	43,286,300
Lump Sum	384,099,000	38,550,900	395,903,400	0	415,937,800
	496,347,500	472,156,900	509,319,100	552,479,300	543,214,300
Totals:	496,347,500	472,156,900	509,319,100	552,479,300	543,214,300
FTP Positions	1,938.22	5,411.73	1,903.59	5,560.53	5,602.67

BUSINESS AFFAIRS AND HUMAN RESOURCES
OCTOBER 2-3, 2003

SUBJECT

FY2005 Enhancement Budget Requests – Update, Historical Society

BACKGROUND

The Board specifically considers each individual enhancement request and only those approved may be included in the total request submitted to the Governor and legislature. According to the budget request process motion passed by the Board in April, institutions were not permitted to present enhancement requests for the FY05 budget request.

DISCUSSION

The revenue projections for FY05 indicate funds will be limited. Only critical enhancement requests will be considered. The Historical Society has three enhancement requests for general and non-general funds.

Only Board approved requests may be forwarded to the Division of Financial Management (DFM) and the Legislative Services Office – Budget and Policy Analysis (LSO-BPA) for funding consideration. The initial budget request for the Historical Society has been submitted to DFM and LSO-BPA. If the Board approves these enhancements, a revised budget will be submitted. The enhancement requests are displayed in Tab 6, pages 49 through 54.

IMPACT

The institutions and agencies are not allowed to lobby the Governor or legislators for requests not approved by the Board.

STAFF COMMENTS

It is important to present the critical needs of the Board's programs. But, considering the current economic conditions, it is also important to present the needs within realistic funding expectations.

BOARD ACTION

Moved by _____ Seconded by _____ Carried Yes _____ No _____

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INSTITUTION/AGENCY: Idaho State Historical Society
PROGRAM : Historic Preservation & Education

Special Enhancement**PRIORITY NO.:** 1**DECISION UNIT NAME:**

Lewis and Clark Commemoration Support - Provision of Preservation and Conservation of State Historic Resources

DECISION UNIT DESCRIPTION:

Conduct Historic and Prehistoric Preservation Programs Connected to the Lewis and Clark Commemoration Event

BUDGET SUMMARY:

Account Number	FTE	Personnel Costs	Operating Expenditures	Capital Outlay	T/B Payments	Total
0001		15,000	160,000			175,000
0349.16					25,000	25,000

GOALS & OBJECTIVES ADDRESSED/PERFORMANCE INDICATORS:

GOAL 2: Provide for programs offering public information and education.

OBJECTIVE: Improve interpretation and appreciation of Idaho history.

PERFORMANCE INDICATORS:

- a: Enhance public outreach and historical interpretation programs.
- b: Enhance public education programs.
- c: Fulfill responsibility as lead state agency in preparation for the bicentennial commemoration of Lewis and Clark Expedition.

This is a request from the Governor's Idaho Lewis and Clark Trail Committee for funds to be used for operation of the Idaho Lewis and Clark Information Center at Lewiston, and as matching grant funds to support designated projects in preparation for the 2003-2006 bicentennial commemoration of the expedition of the Corps of Discovery.

As the designated "lead agency" for the commemoration, funding for the Governor's committee is submitted as a separate line item in the budget of the Idaho State Historical Society. Thus, although this special budget request appears in the budget of the ISHS, the agency is not a recipient of these funds but acts in a "pass through" manner for disbursement as requested by the committee.

(Salary and benefits of the state Lewis and Clark commemoration coordinator assigned to the Lewiston office are included as a previously approved FTE in the operating budget of the Idaho State Historical Society).

DESCRIBE CITIZEN GROUPS AFFECTED, BENEFITS DERIVED, AND PORTION OF NEED ADDRESSED.

Local organizations located geographically in close proximity to where the Lewis and Clark Trail has been identified in Idaho benefit from planning under way for the commemoration of the bicentennial of the expedition. Grants from the Governor's committee are being used to enhance temporary and permanent interpretive facilities and services that will be required by travelers visiting trail locations during the event.

The trail goes through and near some of the most economically distressed areas in Idaho. At the same time these communities are suffering, state agencies are making great efforts to attract visitors to the region for this event. The funding requested in the proposed budget, combined with anticipated federal participation in community project through grant programs, will be of vital importance to the success of the bicentennial commemoration in Idaho.

INSTITUTION/AGENCY: Idaho State Historical Society
PROGRAM : Historic Preservation and Education

PRIORITY NO.: 2

DECISION UNIT NAME:

Historic Property Preservation and Conservation/SHRAB

DECISION UNIT DESCRIPTION:

Meet the Need for Historical Records Preservation – Restoring and Maintaining Historical Records

BUDGET SUMMARY:

Account Number	FTE	Personnel Costs	Operating Expenditures	Capital Outlay	T/B Payments	Total
0001	1.00	53,100				53,100

GOALS & OBJECTIVES ADDRESSED/PERFORMANCE INDICATORS:

GOAL 1: Provide for most efficient use of resources through the effective administration of all agency operations.

GOAL 2: Assist organizations to obtain resources to manage historical records.

OBJECTIVE: Secure adequate resources and support for needs and activities of agency.

PERFORMANCE INDICATORS:

Apply to National Historic Records and Preservation Council and other funding agencies for resources to carry out strategic plan objectives.

Establish a statewide dedicated funding source for the preservation and maintenance of Idaho records of enduring value.

Increase staff for historical preservation positions at the state level.

Identify records of enduring value in need of conservation treatment statewide and see resources to improve environmental and security conditions at public records storage facilities.

Strategy: 1-E

Continue seeking resources to meet need for records preservation.

According to a report issued in 2002 by the State Historic Records Advisory Board (SHRAB), Idaho is far behind the recognized standards for manpower appropriate to adequately operate an archives facility. Personnel needed to handle the incoming records received annually by the State Archives and to process and preserve existing records at the Wells Archives Storage Building should number 18-20. The Idaho State Historical Society currently has 4 people assigned full time to that operation.

The agency is attempting to begin a long-range process to “catch up” with its backlog of records that are in need of processing and appropriate preservation by increasing the number of archivists on staff over a period of time. Adding one archivist is a small first step in that process.

DESCRIBE CITIZEN GROUPS AFFECTED, BENEFITS DERIVED, AND PORTION OF NEED ADDRESSED:

Imagine losing all memory of your past. You have no photographs to remind you of precious relatives. You can't produce papers that prove ownership of your house or document your children's birth.

Idaho protects its itself from these types of scenarios by storing important material in secure places and strives to preserve those things that are important to our state's heritage. Just as it would be devastating to lose a family's treasured documents and mementos, it is a tragedy when the state's documentary history is lost – and yet this is happening every day.

Historical records repositories in Idaho are under-staffed, under-funded, and overlooked. In order to identify where the needs are greatest for the preservation and use of Idaho's records, the SHRAB worked closely with Idaho communities and the public to articulate the need for statewide action to preserve and make accessible the historic records found in the state.

Among findings of that study is the need to obtain the resources necessary to fulfill the responsibilities and objectives of the historical records community. Included is the additional manpower required to do so.

INSTITUTION/AGENCY: Idaho State Historical Society
PROGRAM : Historic Sites Maintenance and Interpretation
PRIORITY NO.: 3**DECISION UNIT NAME:**

Historic Property Preservation and Conservation

DECISION UNIT DESCRIPTION:

Provide for the Preservation and Conservation of Historic Properties of the State
– Restoring and Maintaining Historical Buildings

BUDGET SUMMARY:

Account Number	FTE	Personnel Costs	Operating Expenditures	Capital Outlay	T/B Payments	Total
0001			93,200			93,200

GOALS & OBJECTIVES ADDRESSED/PERFORMANCE INDICATORS:

GOAL 1: Provide for most efficient use of resources through the effective administration of all agency operations.

OBJECTIVE: Secure adequate resources and support for needs and activities of agency.

PERFORMANCE INDICATORS:

- a: Repair and restore damage and deterioration of old pen buildings to keep it for future generations.
- b: Number of buildings on which restoration has taken place at Old Pen.
- c: Maintain portions of old penitentiary grounds in their original condition.
- d: Pierce Courthouse work projects by agency staff.
- e: Stricker Ranch projects by agency staff
- f: Franklin properties work projects by agency staff.

Strategy 1-D: Continue seeking resources to meet maintenance and repair needs for buildings and lands at the Old Penitentiary Historic District, Rock Creek Station and Stricker Homesite, Franklin Historic Site, and Pierce Courthouse Historic Site.

According to state formula, an agency's budget should allocate a minimum three percent of the value of buildings for which it is responsible to handle routine repairs and upkeep. The Division of Risk Management values ISHS buildings at more than \$8 million. That would require \$240,000 in a building maintenance and repair operating expense allocation to meet those guidelines. The current allocation for the agency is \$0.

In fiscal year 2001 the Society began an effort to increase its maintenance and repair budget for buildings over a four-year period. Due to the holdbacks in fiscal year 2002, the sites maintenance appropriation of \$93,200 was reduced by \$31,500 and completely eliminated in fiscal year 2003. If not reinstated in fiscal year 2004, the result is a total loss of \$217,900 during a time when the state-owned historic sites continue to deteriorate.

DESCRIBE CITIZEN GROUPS AFFECTED, BENEFITS DERIVED, AND PORTION OF NEED ADDRESSED:

Adequate maintenance and repair of state-owned buildings is of long-term benefit to all citizens of Idaho due to the reduced cost of major restoration or renovation that is likely to otherwise take place later. All citizens interested in the preservation of the state's heritage benefit from adequate upkeep and protection of state-owned historic buildings.

By earmarking funds specifically for maintenance and repair of buildings that are the responsibility of the Idaho State Historical Society, competition for tapping into limited State Board of Education capital money that is made available to all SBOE institutions and agencies is reduced. In addition, the ISHS does not have to depend so readily on the competitive environment found in the Division of Public Works to handle "routine" items, thus freeing up DPW funds for other state agencies.

By allocating adequate funds and meeting state recommendations for maintenance and repair needs in the agency, more efficient use of existing personnel and planning will result since dependence on outside funding sources is reduced or eliminated.

BUSINESS AFFAIRS AND HUMAN RESOURCES
OCTOBER 2-3, 2003

SUBJECT

FY2005 Capital Budget Request

BACKGROUND

Board Governing Policies and Procedures Section V. B.8.c specifies "Only those budget requests which have been formally approved by the Board will be submitted by the office to the executive and legislative branches."

Capital projects are funded from the Permanent Building Fund (PBF). The capital budget request process is separate from the operating budget request process. The PBF supports various projects: new, renovated or remodeled projects (major capital projects); alterations and repairs projects; asbestos-related projects; Americans with Disabilities projects; and, building demolition. The Board reviews and prioritizes the major capital projects and defers the priority setting of the remaining projects to the Division of Public Works (DPW). Major capital projects approved by the Board are forwarded to the Permanent Building Fund Advisory Council (PBFAC), which reviews and prioritizes all capital projects statewide. The PBFAC recommends to the Governor the projects and prioritization. The legislature appropriates funds to DPW specifically for major capital projects and blocks of funds for other projects.

DISCUSSION

The Presidents' Council would like to concentrate on alternations and repairs capital items for the FY2005 capital request. Those projects will be prioritized by DPW.

The Historical Society has eight (8) major capital projects. Details on the top three (3) priorities are displayed in Tab 7.

IMPACT

Only approved projects can be forwarded to the PBFAC. The institutions and agencies are not allowed to lobby the Governor or legislators for projects not approved by the Board.

STAFF COMMENTS

None

BOARD ACTION

A motion to prioritize capital projects for the FY05 request.

Moved by_____ Seconded by_____ Carried Yes____ No____

FY2005 AGENCY CAPITAL REQUESTS

<u>AGENCY / INSTITUTION</u>	<u>PREVIOUSLY PROVIDED FUNDING</u>	<u>CURRENT AGENCY REQUESTS</u>	<u>TOTAL PROJECT COST</u>	<u>AGENCY PRIORITY</u>	<u>ALTERNATIVE FUNDING</u>
<u>EDUCATION, STATE BOARD OF</u>					
IDAHO STATE HISTORICAL SOCIETY					
Idaho History Center, Phase 2 (DPW No. 01082 = \$387,000)	387,000	4,600,000	4,600,000	1	
Museum Addition, Phase 2 (DPW No. 02082 = \$-0-)		4,500,000	4,500,000	2	
Visitor Access Project, Old Penitentiary		925,000	925,000	3	
New Cell House Stabilization and Renovation		500,000	500,000	4	
1951 Steam Plant Rehabilitation		100,000	100,000	5	
Idaho History Center, Phase 3		4,500,000	4,500,000	6	
1907 Heat Plant Rehabilitation		100,000	100,000	7	
Prison Chapel Stabilization		90,000	90,000	8	
SUBTOTAL	387,000	15,315,000	15,315,000		0
TOTAL SBE	387,000	15,315,000	15,315,000		0

1

CAPITAL BUDGET REQUEST FY 2005

Capital Improvement Project Description
(New Buildings, Additions or Major Renovations)

AGENCY: Idaho State Historical Society

AGENCY PROJECT PRIORITY: 1

PROJECT DESCRIPTION/LOCATION: Phase II Idaho History Center

CONTACT PERSON: Steve Guerber

TELEPHONE: 334-2682

PROJECT JUSTIFICATION:

(A) Concisely describe what the project is.

In 1995, the Idaho State Historical Society received funding from the State Legislature to support the planning and design of a new building to house its Historical Library, Archives, Outreach and Development, and Administration functions, which are currently housed in several Boise locations. The Permanent Building Fund Advisory Council requested that the original \$7.6 million project be separated into two projects -- an archives storage building and an attached library/administration building. During the 1996 Legislative session, \$3.5 million was appropriated for design and construction of the archives storage portion of the building as the Phase I project. Ground was broken in June of 1997 on that 30,000-square-foot structure with construction completed a year later and occupancy taking place in July of 1998. This \$4.5 million request is for design and construction of the library-administration structure as the second phase of the project.

The need for this building has been identified as a number one Major Capital Improvement priority of the ISHS for a number of years. It represents a critical need for the agency in addressing its statutorily assigned mission and duties. The agency lags in its ability to meet its responsibilities due to the limitation of space to provide for public use a large and ever increasing amount of historical documents, photographs, books, maps, oral histories, research guides, microfilm and other media. In order to achieve the appropriate level of services and maintain the standards expected of the Idaho State Historical Society, this completion of this facility is essential. The building is intended to accommodate the needs for the Library and Archives Division of the agency for a 20 year period.

Additionally, the need for the development of a centralized Administration office complex which will incorporate all needed support services of that division personnel and budget management, public outreach and development programs, publications and public information are an integral part of the

enhancement and development of the agency's statewide programs and activities. It is intended that this space will accommodate the Administration division for the foreseeable future.

(B) What is the existing program and how will it be improved?

The space currently occupied in the building shared with the State Library (10,000 square feet) and rental space occupied in the Owyhee Plaza Office complex (2,200 square feet) will be vacated. This will allow the State Library to proceed with its much needed expansion on its present location and for the Administration division to utilize non-rental space.

(C) What will be the impact on your operating budget?

Utilities, custodial, repairs & maintenance	167,400
Less Rent reduction	-115,800
Plus insurance	<u>2,300</u>
Annual Impact	53,900

One time moving costs	26,000
Furnishings	<u>456,000</u>
Total one time costs	482,000

(D) What are the consequences if this project is not funded?

Non-funding will result in the inability to fulfill mission of the Idaho St. Historical Society and legislative mandates to provide public access to historic documents. This project was originally approved for construction with a occupancy date of May 2003. Architectural design and planning was done in FY 2002. Actual construction frozen due to state economic decline.

ESTIMATED BUDGET:		FUNDING:	
Land	\$	PBF	\$ <u>4,600,000</u>
A/E fees			
Construction	4,600,000	General Account	
5% Contingency		Agency Funds	
F F & E		Federal Funds	
Other		Other	
Total	\$ 4,600,000	Total	\$ <u>4,600,000</u>

Agency Head Signature: _____

Date: _____

CAPITAL BUDGET REQUEST

FY 2005

Capital Improvement Project Description
(New Buildings, Additions or Major Renovations)

AGENCY: Idaho State Historical Society

AGENCY PROJECT PRIORITY: 2

PROJECT DESCRIPTION/LOCATION: Museum Addition—Phase II

CONTACT PERSON: Steve Guerber

TELEPHONE: 334-2682

PROJECT JUSTIFICATION:

(A) Concisely describe what the project is.

1. Project Description and Justification:

The statutory responsibilities of the Idaho State Historical Society require the collection, preservation, and exhibition for educational purposes the artifacts and records illustrative of Idaho history, culture and society. As the collections of the agency continue to grow, an enlarged State Museum, capable of placing more of Idaho's significant historical material before the public in educational exhibits has been an urgent need for the past 15 years.

Phase I of this long-awaited addition was completed in 1983 and Phase II is urgently needed to provide essential elements not funded 16 years ago. Included is expansion of exhibit areas and replacement of office and work areas lost in Phase I and construction of a public auditorium.

The State Museum carries on significant educational programs for both children and adults. Annual visitations approaching 200,000 visitors makes the museum one of the state's most popular cultural and educational showcases. The 9,600 square foot addition would allow expansion of educational programs through exhibits, demonstrations, lectures, and audio-visual presentations. It would provide workshop and office space for curation, research, and preservation of thousands of artifacts that are acquired each year.

(B) What is the existing program and how will it be improved?

Over half of the addition will be used for new exhibit areas (6,417 square feet). The remainder of the space will be divided between offices (1,317 sf), workshop (1,369 sf), access space (454 sf) and a public auditorium (3,000 sf). The major requirement is unobstructed open space in the exhibit areas to allow flexible use of those areas.

(C) What will be the impact on your operating budget?

Annual additional:

utilities	48,000
custodial	9,000
repairs & maintenance	50,000
insurance	2,300

(D) What are the consequences if this project is not funded?

Non-funding will result in the inability to fulfill the mission and statutory responsibilities of the Idaho State Historical Society that require the collection, preservation, and exhibition for educational purposes the artifacts and records illustrative of Idaho history, culture and society. Funds were originally approved for architectural design and planning in FY2002 but were frozen due to state economic decline.

ESTIMATED BUDGET:		FUNDING:	
Land	\$	PBF	\$ 4,500,000
A/E fees	1,000,000		
Construction	3,100,000	General Account	
Furnishings & M.Equip	200,000	Agency Funds	
5% Contingency	<u>200,000</u>	Federal Funds	
		Other	
F F & E		Total	\$ <u>4,500,000</u>
Other			
Total	\$ <u>4,500,000</u>		

Agency Head Signature: _____

Date: _____

CAPITAL BUDGET REQUEST FY 2005

Capital Improvement Project Description
(New Buildings, Additions or Major Renovations)

AGENCY: Idaho State Historical Society

AGENCY PROJECT PRIORITY: 3

PROJECT DESCRIPTION/LOCATION: Old Penitentiary Visitor Access Project

CONTACT PERSON: Steve Guerber

TELEPHONE: 334-2682

PROJECT JUSTIFICATION:

A) Concisely describe what the project is.

Project Description and Justification:

A site utilization study of the Old Penitentiary Historic District completed in 2002 updated an original study conducted in 1975 to determine uses for approximately 500 acres of former penitentiary lands after decommissioning in 1973. The updated study took into account changes that have take place in 27 years, the existing occupants at the site, and improved operation of the Old Pen location as a tourist attraction and office complex. Proposals outlined in the 2002 study call for numerous improvements, the largest being development of roadways and parking areas that consider both vehicle and pedestrian needs in encouraging better utilization of the site.

The \$925,000 cost estimate incorporates total work to be done on the site, which could take place in four phases of parking and pedestrian construction. Area "A1" would replace a driveway along the north wall of the Old Pen that is collapsing due to deterioration of underground duct systems and utilities with pedestrian walkways and event access at a cost of \$114,000; Area "A2" would provide for improved pedestrian access and parking for the entire site at a cost of \$409,650; Area "B" would provide for additional parking at a cost of \$279,650; and Area "C" would provide for additional parking at a cost of \$121,400.

Creation of an integrated parking and pedestrian structure at the site would improve access and operating capability for occupants of the site that include the Idaho State Historical Society (Old Pen Historic site and State Archives Building), the Idaho Botanical Garden, the Bishop's House, Idaho Commission on the Arts, the Horticulture Program of Boise State University, the Department of Corrections, the Idaho Department of Agriculture, and the Idaho Department of Health and Welfare Laboratory.

(B) What is the existing program and how will it be improved?

The 1975 study recognized this area as a major gateway to the City of Boise and concluded that the size and potential use of the penitentiary property made it a place of metropolitan and regional importance. Many of its recommendations were not implemented, but leasing of property on the grounds for various uses has increased visitation and office occupancy and created growing competition for parking space and conflict with pedestrian movement. The recommendations of the 2002 study would develop a major "entry statement" that would not only increase the awareness of the unique facilities within the Old Penitentiary Historic District, but would alleviate increasing problems with parking and access to office facilities and attractions at the site.

(C) What will be the impact on your operating budget?

-0-

(D) What are the consequences if this project is not funded?

The opportunity for increased utilization of the site as a cultural tourism attraction would be reduced and conflict between occupants for parking space and between vehicular and pedestrian traffic (and subsequent risk and liability concerns) will continue to escalate.

ESTIMATED BUDGET:		FUNDING:	
Land	\$	PBF	\$ <u>925,000</u>
A/E fees			
Construction		General Account	
5% Contingency		Agency Funds	
F F & E		Federal Funds	
Other	\$ 925,000	Other	
Total	\$ 925,000	Total	\$ <u>925,000</u>

Agency Head Signature: _____

Date: _____

BUSINESS AFFAIRS AND HUMAN RESOURCES
OCTOBER 2-3, 2003

SUBJECT

FY2004 College and Universities Summary of Sources and Uses of Funds

BACKGROUND

The institutions receive funding from a variety of sources. General account, endowment funds, and student fees are appropriated each year. In addition to appropriated funds, the college and universities receive student activity fees; federal, state, and private grant funds; receipts from sales of products and services, and funds from other sources. The funds are used for instruction, research, public service, academic support, libraries, student services, institutional support, physical plant, scholarships and fellowships, auxiliary enterprises, and for other purposes.

DISCUSSION

An estimate of the sources and uses of funds for fiscal year 2000 is displayed in Tab 8, pages 65 through 69 and fiscal year 2004 is displayed in Tab 8, pages 71 through 75. It is important to note these numbers are budgeted amounts, not actual amounts. This report is prepared each year based on estimates for the coming year.

IMPACT

This document provides an estimate for the fiscal year.

STAFF COMMENTS

None

BOARD ACTION

No Board action required.

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College & Universities Summary
Summary of Sources and Uses of Funds
Fiscal Year 2000

	Operating Budgets								Plant Funds
	Board Approved Budgets				Estimated Budgets		Total		
	General Education	Vocational Education	Special Programs	Auxiliary Enter. 1)	Instit Accounts	Grants & Contracts	Operating Budgets		
Sources of Funds:								%	
State Appropriations									
General Account	196,735,050	16,673,812	28,948,500	0	0	0	242,357,362	35.9%	1,795,000
Endowment Funds	12,340,050	0	0	0	0	0	12,340,050	1.8%	0
Student Fees	59,391,100	0	202,447	0	0	0	59,593,547	8.8%	0
Total Appropriations	268,466,200	16,673,812	29,150,947	0	0	0	314,290,959	46.6%	1,795,000
Other Student Fees	0	0	0	16,564,576	21,307,615	0	37,872,191	5.6%	7,394,920
Federal Approp	0	0	4,594,600	0	0	0	4,594,600	0.7%	0
Federal Grants & Contracts	0	0	0	50,800	40,000	148,246,440	148,337,240	22.0%	0
State Grants & Contracts	0	0	0	0	80,310	15,068,362	15,148,672	2.2%	0
Private Gifts, Grts & Contr	0	0	0	1,150,943	5,442,763	31,077,455	37,671,161	5.6%	0
Sales & Serv of Educ Act	0	0	181,900	0	37,181,836	908,300	38,272,036	5.7%	0
Sales & Serv of Aux Ent	0	0	0	42,194,121	20,733,993	0	62,928,114	9.3%	709,782
Indirect Costs	0	0	0	0	5,461,446	350,000	5,811,446	0.9%	0
Other	129,800	0	135,000	4,630,199	4,030,307	322,458	9,247,764	1.4%	56,217,500
Total Revenue	268,596,000	16,673,812	34,062,447	64,590,639	94,278,270	195,973,015	674,174,183	100.0%	66,117,202
Uses of Funds:									
Instruction	138,325,616	16,030,373	5,258,947	0	17,794,385	21,519,125	198,928,446	29.6%	0
Research	7,696,907	0	16,865,300	0	7,731,738	30,066,542	62,360,487	9.3%	0
Public Service	558,643	0	11,938,200	0	3,902,113	7,372,643	23,771,599	3.5%	0
Academic Support	22,176,454	414,363	0	0	9,181,038	643,893	32,415,748	4.8%	0
Libraries	15,484,167	0	0	0	1,069,533	1,500	16,555,200	2.5%	0
Student Services	15,942,836	229,076	0	0	3,944,430	1,241,868	21,358,210	3.2%	0
Institutional Support	30,083,209	0	0	0	16,996,946	1,543,550	48,623,705	7.2%	0
Physical Plant	32,714,557	0	0	0	2,945,468	709,160	36,369,185	5.4%	57,616,500
Scholarships & Fellowships	0	0	0	1,237,200	6,360,683	132,874,734 2)	140,472,617	20.9%	0
Auxiliary Enterprises 1)	5,613,611	0	0	59,839,593	23,234,776	0	88,687,980	13.2%	0
Mandatory Transfers	0	0	0	1,698,813	1,101,187	0	2,800,000	0.4%	5,459,616
Other	0	0	0	489,231	1,169	0	490,400	0.1%	5,821,204
Total Uses	268,596,000	16,673,812	34,062,447	63,264,837	94,263,466	195,973,015	672,833,577	100.0%	68,897,320
Incr/(Decr) to Balance	0	0	0	1,325,802	14,804	0	1,340,606		-2,780,118
Employee FTE	3,505.73	282.11	448.21	453.70	545.46	259.60	5,494.81		0.00

1) General Education program supports intercollegiate athletics which is an auxiliary enterprise and reported in the General Education column not the auxiliary enterprise column.

2) Includes Federal Direct Student Loan funds at Idaho State University, University of Idaho and Lewis Clark State College.

Boise State University
Summary of Sources and Uses of Funds
Fiscal Year 2000

	Operating Budgets								Plant Funds
	Board Approved Budgets				Estimated Budgets		Total		
	General Education	Vocational Education	Special Programs	Auxiliary Enter. 1)	Instit Accounts	Grants & Contracts	Operating Budgets	%	
Sources of Funds:									
State Appropriations									
General Account	61,270,300	5,556,350		0			66,826,650	36.8%	
Endowment Funds				0			0	0.0%	
Student Fees	19,774,900			0			19,774,900	10.9%	
Total Appropriations	81,045,200	5,556,350	0	0	0	0	86,601,550	47.7%	0
Other Student Fees				6,087,987	12,748,713	0	18,836,700	10.4%	4,378,270
Federal Approp							0	0.0%	
Federal Grants & Contracts					40,000	33,423,309	33,463,309	18.4%	
State Grants & Contracts					30,000	3,951,700	3,981,700	2.2%	
Private Gifts, Grts & Contr					2,325,000	5,369,300	7,694,300	4.2%	
Sales & Serv of Educ Act				0	4,685,000	908,300	5,593,300	3.1%	
Sales & Serv of Aux Ent				10,756,049	10,530,751		21,286,800	11.7%	
Indirect Costs					357,100	350,000	707,100	0.4%	0
Other				2,473,556	835,744		3,309,300	1.8%	150,000
Total Revenue	81,045,200	5,556,350	0	19,317,592	31,552,308	44,002,609	181,474,059	100.0%	4,528,270
Uses of Funds:									
Instruction	43,131,733	5,556,350			4,921,267	7,077,850	60,687,200	33.4%	
Research	843,380	0			105,800	3,742,220	4,691,400	2.6%	
Public Service	558,643	0			2,447,000	2,530,657	5,536,300	3.1%	
Academic Support	7,698,030	0			3,244,620	515,150	11,457,800	6.3%	
Libraries	5,042,082	0			418,118	1,500	5,461,700	3.0%	
Student Services	4,933,782	0			1,041,118	229,000	6,203,900	3.4%	
Institutional Support	9,161,777				343,500	966,223	10,471,500	5.8%	
Physical Plant	8,027,497				403,943	183,460	8,614,900	4.7%	
Scholarships & Fellowships					3,055,410	28,756,549	31,811,959	17.5%	
Auxiliary Enterprises 1)	1,648,276			17,129,548	14,469,176	0	33,247,000	18.3%	0
Mandatory Transfers	0			1,698,813	1,101,187	0	2,800,000	1.5%	3,290,799
Other (Incl One-Time Funds)	0			489,231	1,169	0	490,400	0.3%	1,237,471
Total Uses	81,045,200	5,556,350	0	19,317,592	31,552,308	44,002,609	181,474,059	100.0%	4,528,270
Incr/(Decr) to Balance	0	0	0	0	0	0	0		0
Employee FTE	1,068.00	95.00	0.00	178.00	145.00	95.00	1,581.00		

1) General Education program supports intercollegiate athletics which is an auxiliary enterprise and reported in the General Education column not the auxiliary enterprise column.

Idaho State University
Summary of Sources and Uses of Funds
Fiscal Year 2000

	Operating Budgets							
	Board Approved Budgets				Estimated Budgets		Total	Plant
	General Education	Vocational Education	Special Programs	Auxiliary Enter. 1)	Instit Accounts	Grants & Contracts	Operating Budgets	
							%	Funds
Sources of Funds:								
State Appropriations								
General Account	53,644,450	7,947,309	1,541,900	0			63,133,659	35.4%
Endowment Funds	3,140,650			0			3,140,650	1.8%
Student Fees	16,269,900		73,647	0			16,343,547	9.2%
Total Appropriations	73,055,000	7,947,309	1,615,547	0	0	0	82,617,856	46.3%
Other Student Fees				5,471,712	3,996,111	0	9,467,823	5.3%
Federal Approp					0	0	0	0.0%
Federal Grants & Contracts				50,800	0	48,170,226 2)	48,221,026	27.0%
State Grants & Contracts					50,310	3,999,199	4,049,509	2.3%
Private Gifts, Grts & Contr				410,943	760,763	8,538,716	9,710,422	5.4%
Sales & Serv of Educ Act				0	2,311,559	0	2,311,559	1.3%
Sales & Serv of Aux Ent				12,022,820	5,835,842	0	17,858,662	10.0%
Indirect Costs					885,725	0	885,725	0.5%
Other				479,517	2,423,871	322,458	3,225,846	1.8%
Total Revenue	73,055,000	7,947,309	1,615,547	18,435,792	16,264,181	61,030,599	178,348,428	100.0%
Uses of Funds:								
Instruction	40,593,018	7,947,309	1,097,847		4,608,156	2,240,495	56,486,825	31.7%
Research	1,322,250				237,589	5,876,825	7,436,664	4.2%
Public Service	0	0	517,700		99,378	2,295,119	2,912,197	1.6%
Academic Support	5,301,488	0			2,573,455	0	7,874,943	4.4%
Libraries	3,875,992	0			280,200	0	4,156,192	2.3%
Student Services	4,813,360	0			672,691	814,666	6,300,717	3.5%
Institutional Support	7,004,020	0			5,505,309	546,343	13,055,672	7.3%
Physical Plant	8,447,372	0			2,024,125	525,700	10,997,197	6.2%
Scholarships & Fellowships					507,073	48,731,451 2)	49,238,524	27.6%
Auxiliary Enterprises 1)	1,697,500	0		18,115,732	0	0	19,813,232	11.1%
Mandatory Transfers	0			0		0	0	0.0%
Other (One-Time)	0	0				0	0	0.0%
Total Uses	73,055,000	7,947,309	1,615,547	18,115,732	16,507,976	61,030,599	178,272,163	100.0%
Incr/(Decr) to Balance	0	0	0	320,060	-243,795	0	76,265	-2,780,118
Employee FTE	972.57	131.36	14.95	128.79	89.97	89.10	1,426.74	0.00

1) General Education program supports intercollegiate athletics which is an auxiliary enterprise and reported in the General Education column not the auxiliary enterprise column.

2) Includes Federal Direct Student Loan funds.

University of Idaho
Summary of Sources and Uses of Funds
Fiscal Year 2000

	Operating Budgets								
	Board Approved Budgets				Estimated Budgets		Total		Plant
	General	Vocational	Special	Auxiliary	Instit	Grants &	Operating		Funds
	Education	Education	Programs	Enter. 1) & 2)	Accounts	Contracts	Budgets	%	
Sources of Funds:									
State Appropriations									
General Account	72,526,900		27,406,600	0	0	0	99,933,500	35.9%	0
Endowment Funds	7,232,600		0	0	0	0	7,232,600	2.6%	0
Student Fees	19,762,200		128,800	0	0	0	19,891,000	7.1%	0
Total Appropriations	99,521,700		27,535,400	0	0	0	127,057,100	45.7%	0
Other Student Fees	0		0	3,734,558	2,007,000	0	5,741,558	2.1%	0
Federal Approp	0		4,594,600	0	0	0	4,594,600	1.7%	0
Federal Grants & Contracts	0		0	0	0	58,984,815 4)	58,984,815	21.2%	0
State Grants & Contracts	0		0	0	0	5,166,194	5,166,194	1.9%	0
Private Gifts, Grts & Contr				740,000	2,357,000	16,063,709	19,160,709	6.9%	0
Sales & Serv of Educ Act	0		181,900	0	28,878,500	0	29,060,400	10.4%	0
Sales & Serv of Aux Ent	0		0	18,452,675	4,367,400	0	22,820,075	8.2%	0
Indirect Costs					4,131,000	0	4,131,000	1.5%	0
Other	129,800		135,000	1,272,226	0	0	1,537,026	0.6%	55,821,500
Total Revenue	99,651,500		32,446,900	24,199,459	41,740,900	80,214,718	278,253,477	100.0%	55,821,500
Uses of Funds:									
Instruction	47,871,815		4,161,100	0	6,261,100	10,368,000	68,662,015	24.8%	0
Research	5,524,413		16,865,300	0	7,096,000	20,412,000	49,897,713	18.0%	0
Public Service	0	0	11,420,500	0	1,252,200	1,620,000	14,292,700	5.2%	0
Academic Support	7,606,659	0	0	0	2,921,900	0	10,528,559	3.8%	0
Libraries	5,754,545	0	0	0	208,700	0	5,963,245	2.2%	0
Student Services	4,986,511	0	0	0	1,669,600	0	6,656,111	2.4%	0
Institutional Support	11,800,927	0	0	0	10,435,200	0	22,236,127	8.0%	0
Physical Plant	14,356,530	0	0	0	417,400	0	14,773,930	5.3%	55,821,500
Scholarships & Fellowships	0	0	0	1,237,200	2,713,200	47,814,718 4)	51,765,118	18.7%	0
Auxiliary Enterprises 1)	1,750,100	0	0	21,971,096	8,765,600	0	32,486,796	11.7%	0
Mandatory Transfers	0	0		0	0	0	0	0.0%	0
Other (Incl One-Time Funds)		0			0	0		0.0%	
Total Uses	99,651,500		32,446,900	23,208,296	41,740,900	80,214,718	277,262,314	100.0%	55,821,500
Incr/(Decr) to Balance	0		0	991,163	0	0	991,163		0
Employee FTE	1,244.59		433.26	118.93	270.49	15.50	2,082.77		0.00

- 1) General Education program supports intercollegiate athletics which is an auxiliary enterprise and reported in the General Education column not the auxiliary enterprise column.
- 2) Auxiliary Enterprises includes Kibbie Dome operations.
- 3) Plant Funds includes federal grants for capital projects.
- 4) Includes Federal Direct Student Loan funds.

Lewis Clark State College
Summary of Sources and Uses of Funds
Fiscal Year 2000

	Operating Budgets							
	Board Approved Budgets				Estimated Budgets		Total	Plant
	General Education	Vocational Education	Special Programs	Auxiliary Enter. 1)	Instit Accounts	Grants & Contracts	Operating Budgets	
							%	Funds
Sources of Funds:								
State Appropriations								
General Account	9,293,400	3,170,153		0			12,463,553	34.5%
Endowment Funds	1,966,800			0			1,966,800	5.4%
Student Fees	3,584,100			0			3,584,100	9.9%
Total Appropriations	14,844,300	3,170,153	0	0	0	0	18,014,453	49.9%
Other Student Fees				1,270,319	2,555,791	0	3,826,110	10.6%
Federal Approp							0	0.0%
Federal Grants & Contracts						7,668,090	7,668,090	21.2%
State Grants & Contracts						1,951,269	1,951,269	5.4%
Private Gifts, Grts & Contr						1,105,730	1,105,730	3.1%
Sales & Serv of Educ Act				0	1,306,777		1,306,777	3.6%
Sales & Serv of Aux Ent				962,577	0		962,577	2.7%
Indirect Costs					87,621		87,621	0.2%
Other				404,900	770,692		1,175,592	3.3%
Total Revenue	14,844,300	3,170,153	0	2,637,796	4,720,881	10,725,089	36,098,219	100.0%
Uses of Funds:								
Instruction	6,729,050	2,526,714			2,003,862	1,832,780	13,092,406	36.5%
Research	6,864	0			292,349	35,497	334,710	0.9%
Public Service	0	0			103,535	926,867	1,030,402	2.9%
Academic Support	1,570,277	414,363			441,063	128,743	2,554,446	7.1%
Libraries	811,548	0			162,515		974,063	2.7%
Student Services	1,209,183	229,076			561,021	198,202	2,197,482	6.1%
Institutional Support	2,116,485	0			712,937	30,984	2,860,406	8.0%
Physical Plant	1,883,158	0			100,000		1,983,158	5.5%
Scholarships & Fellowships					85,000	7,572,016 2)	7,657,016	21.4%
Auxiliary Enterprises 1)	517,735	0		2,623,217	0	0	3,140,952	8.8%
Mandatory Transfers	0	0		0	0	0	0	0.0%
		0						0.0%
Total Uses	14,844,300	3,170,153	0	2,623,217	4,462,282	10,725,089	35,825,041	100.0%
Incr/(Decr) to Balance	0	0	0	14,579	258,599	0	273,178	0
Employee FTE	220.57	55.75	0.00	27.98	40.00	60.00	404.30	0.00

1) General Education program supports intercollegiate athletics which is an auxiliary enterprise and reported in the General Education column not the auxiliary enterprise column.

2) Includes Federal Direct Student Loan funds of \$4,912,679.

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College & Universities Summary
Summary of Sources and Uses of Funds
Fiscal Year 2004

	Operating Budgets								
	Board Approved Budgets			CEO Approved	Estimated Budgets		Total	%	Plant Funds
	General Education	Vocational Education	Special Programs	Auxiliary Enter. 1)	Instit Accounts	Grants & Contracts	Operating Budgets		
Sources of Funds:									
State Appropriations									
General Account	\$214,956,100	\$18,684,431	\$31,654,000	\$0	\$0	\$0	\$265,294,531	31.7%	\$0
Endowment Funds	11,964,700	0	0	0	0	0	11,964,700	1.4%	0
Student Fees	97,077,200	0	106,248	0	0	0	97,183,448	11.6%	0
Total Appropriations	\$323,998,000	\$18,684,431	\$31,760,248	\$0	\$0	\$0	\$374,442,679	44.7%	\$0
Other Student Fees	\$0	\$0	\$190,400	\$22,919,449	\$28,823,573	\$0	\$51,933,422	6.2%	\$3,366,000
Federal Approp	0	0	4,599,500	0	0	0	4,599,500	0.5%	0
Federal Grants & Contracts	0	0	0	266,100	49,577	202,207,391 4)	202,523,068	24.2%	0
State Grants & Contracts	0	0	0	0	191,041	26,841,777	27,032,818	3.2%	0
Private Gifts, Grts & Contr	0	0	0	5,481,769	7,832,663	18,192,294	31,506,726	3.8%	0
Sales & Serv of Educ Act	0	0	181,900	106,896	40,925,371	0	41,214,167	4.9%	0
Sales & Serv of Aux Ent	0	0	0	56,663,562	24,002,678	0	80,666,240	9.6%	0
Indirect Costs	0	0	0	0	12,821,860	0	12,821,860	1.5%	0
Other	130,600	0	136,100	5,915,027	4,271,143	411,260	10,864,130	1.3%	20,100,000 3)
Total Revenue	\$324,128,600	\$18,684,431	\$36,868,148	\$91,352,803	\$118,917,906	\$247,652,722	\$837,604,610	100.0%	\$23,466,000
Uses of Funds:									
Instruction	\$168,982,413	\$18,129,619	\$6,311,048	\$0	\$27,250,109	\$28,982,712	\$249,655,901	29.8%	\$0
Research	9,488,248	0	17,983,600	0	10,662,239	60,116,882	98,250,969	11.7%	0
Public Service	768,463	0	12,573,500	0	4,680,592	13,154,528	31,177,083	3.7%	0
Academic Support	25,503,391	340,940	0	0	17,012,696	1,069,720	43,926,747	5.3%	0
Libraries	17,511,430	0	0	0	917,471	0	18,428,901	2.2%	0
Student Services	18,304,117	213,872	0	0	4,684,899	1,452,452	24,655,340	2.9%	0
Institutional Support	36,576,964	0	0	0	23,393,854	42,400	60,013,218	7.2%	0
Physical Plant	40,236,277	0	0	0	2,799,611	0	43,035,888	5.1%	20,385,000 3)
Scholarships & Fellowships	0	0	0	1,762,400	8,269,760	142,794,928 4)	152,827,088	18.3%	0
Auxiliary Enterprises 1) & 2)	6,757,297	0	0	88,186,532	19,667,548	0	114,611,377	13.7%	55,000
Mandatory Transfers	0	0	0	0	0	0	0	0.0%	2,453,337
Other	0	0	0	0	0	0	0	0.0%	0
Total Uses	\$324,128,600	\$18,684,431	\$36,868,148	\$89,948,932	\$119,338,779	\$247,613,622	\$836,582,512	100.0%	\$22,893,337
Incr/(Decr) to Balance	\$0	\$0	\$0	\$1,403,871	(\$420,873)	\$39,100	\$1,022,098		\$572,663
Employee FTE	3,632.07	286.52	418.31	605.94	580.04	293.85	5,816.73		

1) General Education program supports intercollegiate athletics which is an auxiliary enterprise and reported in the General Education column not the auxiliary enterprise column.

2) Auxiliary Enterprises includes University of Idaho's Kibbie Dome operations

3) Plant funds includes University of Idaho's federal grants for capital projects

4) Includes Federal Direct Student Loan funds

Boise State University
Summary of Sources and Uses of Funds
Fiscal Year 2004

	Operating Budgets								Plant Funds
	Board Approved Budgets			CEO Approved	Estimated Budgets		Total	%	
	General Education	Vocational Education	Special Programs	Auxiliary Enter. 1)	Instit Accounts	Grants & Contracts	Operating Budgets		
Sources of Funds:									
State Appropriations									
General Account	\$67,293,600	\$6,304,595					\$73,598,195	30.9%	
Endowment Funds							0	0.0%	
Student Fees	32,846,900						32,846,900	13.8%	
Total Appropriations	<u>\$100,140,500</u>	<u>\$6,304,595</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$106,445,095</u>	<u>44.7%</u>	<u>\$0</u>
Other Student Fees				\$8,329,814	\$15,626,186	\$0	\$23,956,000	10.1%	
Federal Approp					0	0	0	0.0%	0
Federal Grants & Contracts				194,100	49,577	49,129,775 2)	49,373,452	20.7%	0
State Grants & Contracts					2,534	6,467,262	6,469,796	2.7%	0
Private Gifts, Grts & Contr				2,948,269	2,600,581	3,132,592	8,681,442	3.6%	0
Sales & Serv of Educ Act					3,395,575	0	3,395,575	1.4%	0
Sales & Serv of Aux Ent				22,129,778	10,574,530	0	32,704,308	13.7%	
Indirect Costs					1,527,022		1,527,022	0.6%	0
Other				3,681,383	2,055,624	73,100	5,810,107	2.4%	
Total Revenue	<u>\$100,140,500</u>	<u>\$6,304,595</u>	<u>\$0</u>	<u>\$37,283,344</u>	<u>\$35,831,629</u>	<u>\$58,802,729</u>	<u>\$238,362,797</u>	<u>100.0%</u>	<u>\$0</u>
Uses of Funds:									
Instruction	\$52,643,346	\$6,304,595			\$9,182,471	\$9,213,667	\$77,344,079	32.6%	
Research	1,274,273				50,915	7,112,545	8,437,733	3.6%	
Public Service	601,776				2,689,706	4,436,517	7,727,999	3.3%	
Academic Support	9,690,606				9,575,022	0	19,265,628	8.1%	
Libraries	5,925,251				286,671	0	6,211,922	2.6%	
Student Services	6,258,185				1,064,981	0	7,323,166	3.1%	
Institutional Support	11,718,628				1,998,541	0	13,717,169	5.8%	
Physical Plant	10,176,735				526,054	0	10,702,789	4.5%	
Scholarships & Fellowships					2,907,184	38,040,000 2)	40,947,184	17.2%	
Auxiliary Enterprises 1)	1,851,700			36,487,334	7,440,548		45,779,582	19.3%	
Mandatory Transfers							0	0.0%	
Other (Incl One-Time Funds)							0	0.0%	
Total Uses	<u>\$100,140,500</u>	<u>\$6,304,595</u>	<u>\$0</u>	<u>\$36,487,334</u>	<u>\$35,722,093</u>	<u>\$58,802,729</u>	<u>\$237,457,251</u>	<u>100.0%</u>	<u>\$0</u>
Incr/(Decr) to Balance	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$796,010</u>	<u>\$109,536</u>	<u>\$0</u>	<u>\$905,546</u>		<u>\$0</u>
Employee FTE	1,147.33	94.20	0.00	327.97	113.70	126.64	1,809.84		

1) General Education program supports intercollegiate athletics which is an auxiliary enterprise and reported in the General Education column not the auxiliary enterprise column.

2) Includes Federal Direct Student Loan funds

Idaho State University
Summary of Sources and Uses of Funds
Fiscal Year 2004

	Operating Budgets								
	Board Approved Budgets			CEO Approved	Estimated Budgets		Total	%	Plant Funds
	General Education	Vocational Education	Special Programs	Auxiliary Enter. 1)	Instit Accounts	Grants & Contracts	Operating Budgets		
Sources of Funds:									
State Appropriations									
General Account	\$58,142,400	\$8,936,556	\$1,832,700				\$68,911,656	32.2%	
Endowment Funds	2,512,200						2,512,200	1.2%	
Student Fees	27,174,300		106,248				27,280,548	12.7%	
Total Appropriations	<u>\$87,828,900</u>	<u>\$8,936,556</u>	<u>\$1,938,948</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$98,704,404</u>	<u>46.1%</u>	<u>\$0</u>
Other Student Fees				\$7,785,831	\$6,622,587		\$14,408,418	6.7%	\$3,366,000
Federal Approp							0	0.0%	
Federal Grants & Contracts				72,000		66,272,116 2)	66,344,116	31.0%	
State Grants & Contracts					188,507	4,586,415	4,774,922	2.2%	
Private Gifts, Grts & Contr				555,000	1,177,982	6,263,202	7,996,184	3.7%	
Sales & Serv of Educ Act				106,896	1,502,496		1,609,392	0.8%	
Sales & Serv of Aux Ent				8,709,073	7,928,348		16,637,421	7.8%	
Indirect Costs					1,294,238		1,294,238	0.6%	
Other				585,474	1,375,819	338,160	2,299,453	1.1%	
Total Revenue	<u>\$87,828,900</u>	<u>\$8,936,556</u>	<u>\$1,938,948</u>	<u>\$17,814,274</u>	<u>\$20,089,977</u>	<u>\$77,459,893</u>	<u>\$214,068,548</u>	<u>100.0%</u>	<u>\$3,366,000</u>
Uses of Funds:									
Instruction	\$51,167,000	\$8,936,556	\$1,451,948		\$7,338,938	\$4,057,645	\$72,952,087	34.0%	
Research	1,909,718				453,224	6,980,337	9,343,279	4.4%	
Public Service	0		487,000		106,986	1,700,111	2,294,097	1.1%	
Academic Support	5,096,079				2,772,374	1,069,720	8,938,173	4.2%	
Libraries	4,280,884				124,500		4,405,384	2.1%	
Student Services	4,948,302				654,318	1,244,452	6,847,072	3.2%	
Institutional Support	8,255,476				6,148,913		14,404,389	6.7%	
Physical Plant	9,876,241				1,538,157		11,414,398	5.3%	285,000
Scholarships & Fellowships					1,529,776	62,407,628 2)	63,937,404	29.8%	
Auxiliary Enterprises 1)	2,295,200			17,655,728			19,950,928	9.3%	55,000
Mandatory Transfers							0	0.0%	2,453,337
Other (One-Time)							0	0.0%	
Total Uses	<u>\$87,828,900</u>	<u>\$8,936,556</u>	<u>\$1,938,948</u>	<u>\$17,655,728</u>	<u>\$20,667,186</u>	<u>\$77,459,893</u>	<u>\$214,487,211</u>	<u>100.0%</u>	<u>\$2,793,337</u>
Incr/(Decr) to Balance	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$158,546</u>	<u>(\$577,209)</u>	<u>\$0</u>	<u>(\$418,663)</u>		<u>\$572,663</u>
Employee FTE	1,013.39	137.55	15.40	132.44	120.25	95.02	1,514.05		

1) General Education program supports intercollegiate athletics which is an auxiliary enterprise and reported in the General Education column not the auxiliary enterprise column.

2) Includes Federal Direct Student Loan funds

University of Idaho
Summary of Sources and Uses of Funds
Fiscal Year 2004

	Operating Budgets								
	Board Approved Budgets			CEO Approved	Estimated Budgets		Total	Plant Funds	
	General Education	Vocational Education	Special Programs	Auxiliary Enter. 1)	Instit Accounts	Grants & Contracts	Operating Budgets		%
Sources of Funds:									
State Appropriations									
General Account	78,718,300		29,821,300				108,539,600	31.0%	0
Endowment Funds	7,855,000						7,855,000	2.2%	0
Student Fees	31,861,400						31,861,400	9.1%	0
Total Appropriations	118,434,700		29,821,300	0	0	0	148,256,000	42.4%	0
Other Student Fees			190,400	5,520,700	4,027,000		9,738,100	2.8%	
Federal Approp			4,599,500				4,599,500	1.3%	
Federal Grants & Contracts						83,822,500 2)	83,822,500	24.0%	
State Grants & Contracts						13,741,900	13,741,900	3.9%	
Private Gifts, Grts & Contr				1,978,500	4,054,100	7,497,300	13,529,900	3.9%	
Sales & Serv of Educ Act			181,900		34,744,100		34,926,000	10.0%	
Sales & Serv of Aux Ent				24,604,025	5,499,800		30,103,825	8.6%	
Indirect Costs					9,900,000		9,900,000	2.8%	
Other	130,600		136,100	820,475			1,087,175	0.3%	20,100,000 3)
Total Revenue	118,565,300		34,929,200	32,923,700	58,225,000	105,061,700	349,704,900	100.0%	20,100,000
Uses of Funds:									
Instruction	56,577,268		4,859,100		8,734,000	14,005,100	84,175,468	24.1%	
Research	6,219,666		17,983,600		9,898,000	46,015,700	80,116,966	22.9%	
Public Service	166,687		12,086,500		1,747,000	5,979,200	19,979,387	5.7%	
Academic Support	9,127,414				4,076,000		13,203,414	3.8%	
Libraries	6,520,541				291,000		6,811,541	2.0%	
Student Services	5,707,351				2,329,000		8,036,351	2.3%	
Institutional Support	14,243,860				14,556,000		28,799,860	8.2%	
Physical Plant	18,031,853				582,000		18,613,853	5.3%	20,100,000 3)
Scholarships & Fellowships				1,762,400	3,785,000	39,061,700 2)	44,609,100	12.8%	
Auxiliary Enterprises 1)&4)	1,970,660			30,745,300	12,227,000		44,942,960	12.9%	
Mandatory Transfers							0	0.0%	
Other-Incl One-Time									
Total Uses	118,565,300		34,929,200	32,507,700	58,225,000	105,061,700	349,288,900	100.0%	20,100,000
Incr/(Decr) to Balance	0	0	416,000		0	0	416,000		0
Employee FTE	1,225.48	402.91	125.25		306.09	12.19	2,071.92		

1) The General Education program supports intercollegiate athletics, which is an auxiliary enterprise. General Education support for athletics is reported in the General Education column, not the auxiliary enterprise column.

2) Includes Federal Direct Student Loan funds.

3) Plant Funds include federal grants for capital projects.

4) Auxiliary Enterprises includes Kibbie Dome operations and the Student Recreation Center.

Lewis-Clark State College
Summary of Sources and Uses of Funds
Fiscal Year 2004

	Operating Budgets								
	Board Approved Budgets			CEO Approved	Estimated Budgets		Total	%	Plant Funds
	General Education	Vocational Education	Special Programs	Auxiliary Enter. 1)	Instit Accounts	Grants & Contracts	Operating Budgets		
Sources of Funds:									
State Appropriations									
General Account	\$10,801,800	\$3,443,280			\$0	\$0	\$14,245,080	40.2%	
Endowment Funds	1,597,500				0	0	1,597,500	4.5%	
Student Fees	5,194,600				0	0	5,194,600	14.6%	
Total Appropriations	\$17,593,900	\$3,443,280	\$0	\$0	\$0	\$0	\$21,037,180	59.3%	\$0
Other Student Fees				\$1,283,104	\$2,547,800	\$0	\$3,830,904	10.8%	
Federal Approp					0	0	0	0.0%	
Federal Grants & Contracts					0	2,983,000	2,983,000	8.4%	
State Grants & Contracts					0	2,046,200	2,046,200	5.8%	
Private Gifts, Grts & Contr					0	1,299,200	1,299,200	3.7%	
Sales & Serv of Educ Act					1,283,200	0	1,283,200	3.6%	
Sales & Serv of Aux Ent				1,220,686	0	0	1,220,686	3.4%	
Indirect Costs					100,600	0	100,600	0.3%	
Other				827,695	839,700	0	1,667,395	4.7%	
Total Revenue	\$17,593,900	\$3,443,280	\$0	\$3,331,485	\$4,771,300	\$6,328,400	\$35,468,365	100.0%	\$0
Uses of Funds:									
Instruction	\$8,594,799	\$2,888,468			\$1,994,700	\$1,706,300	\$15,184,267	43.0%	
Research	84,591				260,100	8,300	352,991	1.0%	
Public Service					136,900	1,038,700	1,175,600	3.3%	
Academic Support	1,589,292	340,940			589,300	0	2,519,532	7.1%	
Libraries	784,754				215,300	0	1,000,054	2.8%	
Student Services	1,390,279	213,872			636,600	208,000	2,448,751	6.9%	
Institutional Support	2,359,000				690,400	42,400	3,091,800	8.7%	
Physical Plant	2,151,448				153,400	0	2,304,848	6.5%	0
Scholarships & Fellowships					47,800	3,285,600	3,333,400	9.4%	
Auxiliary Enterprises 1)	639,737			3,298,170	0	0	3,937,907	11.1%	
Mandatory Transfers					0	0	0	0.0%	
Total Uses	\$17,593,900	\$3,443,280	\$0	\$3,298,170	\$4,724,500	\$6,289,300	\$35,349,150	100.0%	\$0
Incr/(Decr) to Balance	\$0	\$0	\$0	\$33,315	\$46,800	\$39,100	\$119,215		\$0
Employee FTE	245.87	54.77	0.00	20.28	40.00	60.00	420.92		0.00

1) General Education program supports intercollegiate athletics which is an auxiliary enterprise and reported in the General Education column not the auxiliary enterprise column.

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BUSINESS AFFAIRS AND HUMAN RESOURCES
OCTOBER 2-3, 2003

SUBJECT

University Of Idaho Foundation Note Interest Rate

BACKGROUND

At the June 26-27, 2003 meeting, the Board passed a motion to reduce to writing a note for \$2,000,000 with the UI Foundation with a due date of December 31, 2005 with the interest rate set at the prime rate.

DISCUSSION

The Board's intent was to set the interest rate at one percent (1%).

IMPACT

The interest rate stated in the note dictates the amount of interest to be earned.

STAFF COMMENTS

None

BOARD ACTION

A motion to change the interest rate on the note with the UI Foundation for \$2,000,000 with a due date of December 31, 2005 from the prime rate to one percent (1%).

Moved by_____ Seconded by_____ Carried Yes_____ No_____